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# Guide to the Record Groups In the Pennsylvania State Archives

Frank M. Suran  
Compiler and Editor

PENNSYLVANIA HISTORICAL  
AND MUSEUM COMMISSION

# THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION

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# Guide to the Record Groups In the Pennsylvania State Archives

Compiled and Edited  
by Frank M. Suran

Commonwealth of Pennsylvania  
PENNSYLVANIA HISTORICAL  
AND MUSEUM COMMISSION  
Harrisburg, 1980

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## *PREFACE*

THIS volume describes the Provincial and State public records currently available for research in the Pennsylvania State Archives section of the Pennsylvania Historical and Museum Commission. The records are arranged and listed by series within record groups. Though most of the record groups correspond to department-level executive agencies, groups were also created to describe the archives of the Provincial and Revolutionary governments, the General Assembly, Supreme and Superior courts, and independent commissions. The records of temporary independent commissions and the constitutional conventions are included in separate collective record groups. Covering the period 1664 to the present, these forty-six record groups include approximately twenty thousand cubic feet of records created or received by governmental agencies of the Commonwealth in the course of official business. County and municipal public records held by the State Archives will be listed in a future publication.

The record series are listed under the agency of origin or under the governmental unit which may have inherited the records and functions of a predecessor agency. Records are often further classified by subgroups which correspond to administrative units of the agency or defunct departments or commissions whose records and functions were transferred to that agency. Sometimes the records of a subgroup have been further divided according to division or section. In a few instances series within a record group have been arranged according to subject matter. Record series are listed in alphabetical order within the groups or subject headings except for minutes, reports, letter books, and similar records of administrative importance, which are usually placed first. It should be noted that many of the administrative units within the individual departments have undergone frequent reorganization and changes in name. Consequently, some series are listed under a particular bureau or division which may have merely transferred the records to the custody of the State Archives.

Preceding the series listing for each record group is a brief administrative history. Though the Archives would like to have prepared a comprehensive guide with full administrative histories and detailed descriptions of each record series, the publication of such a finding aid was not possible at this time. Individuals desiring more information about the research potential of particular series or groups should inquire about the existence of unpublished box listings maintained in the search room at the State Archives. These inventories provide a folder by folder description of many of the

series. A listing of published finding aids to all the research materials available at the State Archives is included at the end of the text.

This volume is based on the work of all those staff members who inventoried the record series contained herein. Particular mention must be made of the efforts in the late 1950's and early 1960's of Henry H. Eddy, who initiated many basic changes in the Commonwealth's archival program, and of Frank B. Evans and Martha L. Simonetti, who reconstructed the original filing order of many of the records which had been at one time rearranged on the basis of subject content. This reorganization of the holdings of public records made possible their compilation of a "Summary Guide to the Pennsylvania State Archives," which for the first time listed the record series under individual record groups. Since 1963 this unpublished finding aid has been continually revised and updated to help meet the research needs of the public and the staff.

In closing I would like to express a word of appreciation to the members of the Pennsylvania Historical and Museum Commission and to William J. Wewer, Executive Director of the Commission, who approved this publication. I would also like to acknowledge the suggestions and supervision provided by Harry E. Whipkey, State Archivist and Director of the Bureau of Archives and History, and Roland M. Baumann, Chief of the Division of Archives and Manuscripts, and the assistance of Robert M. Dructor, Associate Archivist, who helped rework several important record groups. Debbie Miller and A. Renee Pisani typed the preliminary and final draft. The aid of John Bodnar, Chief of the Division of History, and Harold L. Myers, Associate Historian, in handling the printing arrangements is gratefully acknowledged.

FRANK M. SURAN  
*Associate Archivist*

## ABBREVIATIONS AND APPROXIMATE EQUIVALENTS

Box = .5 cubic feet

Carton = 1.0 cubic feet

Flat Box = (3 sizes) .6 cubic feet, .9 cubic feet, 1.4 cubic feet

Legal File Drawer = 2.0 cubic feet

Letter File Drawer = 1.5 cubic feet

MFM = 1 roll of 35 mm. microfilm

# Record Groups

NUMBER	TITLE	DATE SPAN FOR RECORDS
1	Department of Agriculture	1917-1969
2	Department of the Auditor General	1802-1928
3	Civil Service Commission	1926-1970
4	Office of the Comptroller General	1720-1809
5	Constitutional Conventions and Council of Censors	1776-1968
6	Department of Forests and Waters	1897-1971
7	General Assembly	1776-1974
8	General Loan Office and State Treasurer	1773-1819
9	General State Authority	1935-1940
10	Office of the Governor	1917-1976
11	Department of Health	1904-1970
12	Department of Highways	1706-1967
13	Pennsylvania Historical and Museum Commission	1903-1977
14	Department of Internal Affairs	1859-1969
15	Department of Justice	1814-1970
16	Department of Labor and Industry	1914-1968
17	Bureau of Land Records	1675-1949
18	Loan and Transfer Agent	1817-1919
19	Department of Military Affairs	1793-1950
20	Department of General Services	1893-1967
21	Proprietary Government	1664-1776
22	Department of Education	1854-1969
23	Department of Public Welfare	1882-1967
24	Office of the Register General	1784-1809
25	Special Commissions	1858-1972
26	Department of State	1681-1978
27	Pennsylvania's Revolutionary Governments	1775-1790
28	Treasury Department	1763-1933
29	Pennsylvania Turnpike Commission	1875-1941
30	Pennsylvania State Police	1905-1964
31	Department of Commerce	1937-1977

32	Pennsylvania Liquor Control Board	1933-1973
33	Supreme Court	1740-1971
34	Department of Community Affairs	1963-1968
35	Milk Marketing Board	1958-1963
36	Legislative Reference Bureau	1931-1977
37	Public Utility Commission	1909-1967
38	Superior Court	1895-1967
39	Game Commission	1897-1976
40	Department of Insurance	1961-1968
41	Navigation Commission for the Delaware River and its Naviga- ble Tributaries	1727-1970
42	Department of Revenue	1855-1977
43	Department of Environmental Resources	1971
44	Securities Commission	1928-1943
45	Department of Mines and Mineral Industries	1899-1972
46	Valley Forge Park Commission	1893-1977

## RG-1. Records of the Department of Agriculture

The Department of Agriculture was created in 1895 to encourage the development of agriculture, horticulture, forestry and related industries. A State Board of Agriculture, which had been established in 1876 to investigate subjects relating to improvements in agriculture, continued to function along with the Department in an advisory capacity. Legislation passed in 1919 and 1923 abolished the State Board of Agriculture, the Agricultural Commission and the Livestock Sanitary Board and consolidated regulatory activities pertaining to agriculture within the Department. Functions relating to forestry had been transferred to the Department of Forestry in 1901.

The Department of Agriculture is responsible for promoting the efficient marketing of farm products and dealing with appropriate investigational and service problems. The Department works to control animal and plant diseases, as well as insect pests, and to safeguard the public against impure or misrepresented foods, fertilizers and pesticides. The State Farm Products Show Commission and the State Harness Racing Commission are administrative commissions within Agriculture.

### *Office of the Secretary of Agriculture*

Administrative Correspondence, 1941-1956, 1958-1969. 28 cartons.

### *Division of Crop Reporting*

Farm Census Returns, 1924. 31 boxes.

Farm Census Returns, 1927. 27 boxes.

Farm Census County Summaries, 1924, 1927. 1 box.

Farm Census Summary Lists, 1924, 1927. 10 folders.

Farm Census Correspondence, 1924, 1927-1928. 5 folders.

### *Bureau of Plant Industry*

Reports and related Records, 1917-1961. 5 boxes.

## RG-2. Records of the Department Of the Auditor General

The Office of the Auditor General was created in 1809 to replace and assume many of the duties of the offices of the Comptroller General and the Register General. These offices had been originally created to liquidate

claims against the State for services performed during the Revolutionary War, and to assist in the final settlement of public accounts. Similarly, the Office of the Escheators General was abolished in 1821, and its duties relative to the estates of individuals dying intestate without heirs or kindred were added to those of the Auditor General.

The Auditor General was made an elective office in 1850 and became a constitutional office with the adoption of the Constitution of 1874. The Fiscal Code of 1929 transferred the function of collecting taxes from the Department of the Auditor General to the newly created Department of Revenue. Under the Code the Department became for the first time a true auditing agency.

As the chief auditor of the State's fiscal affairs, the Auditor General is responsible for insuring that the Commonwealth receives all moneys to which it is entitled and that public money is spent legally and properly. The Auditor General adjusts claims against the Commonwealth, examines tax settlements made by the Revenue Department, and oversees the examination of practically every financial transaction involving the State.

#### GENERAL ADMINISTRATIVE AND FINANCIAL RECORDS

Annual Reports (Rough Drafts), 1854-1855, 1860-1863, 1874-1875. 6 vols.

Letter Book of the Register General and Auditor General, 1802-1810. 1 vol.

Letter Books and Indices, 1809-1866, 1894-1897. 23 vols.

Letter Register, 1878-1879. 1 vol.

General Correspondence, 1809-1906. 48 boxes.

Extradition Accounts, 1809-1839. 1 box.

Geological Survey Accounts, 1837-1840, 1851, 1875. 2 folders.

Internal Improvements File, consisting of Accounts relating to Roads and Turnpikes, Canal and Navigation Companies, River Improvements, Bridge Companies, and Public Buildings, 1809-1873. 15 boxes.

Miscellaneous Accounts, including Records of Receipts and Expenditures, Stocks and Loans, Settlements, and Payments, 1808-1928. 75 vols., 32 cartons and 5 boxes.

Port of Philadelphia Accounts, 1809-1868. 1 box.

Returns of Operators of Collieries, Oil Wells, Ore Banks, and Quarries, 1871. 3 boxes.

Balance Books, 1809-1813, 1837-1863. 6 vols.

Day Books, 1809-1879. 35 vols.

Index to Churches and Beneficial Societies (transcribed 1841). 1 vol.

Treasurer's Reports, 1809-1813, 1817-1819. 3 boxes.

Warrants, 1809-1874. 78 cartons.

Warrant Books, 1807-1828, 1851-1879. 19 vols.

## RECORDS RELATING TO MILITARY SERVICE

Civil War Service and Pension Accounts, 1861-1873. 2 vols. and 3 folders.

Mexican War Accounts and related Papers, 1846-1880. 12 boxes.

Register of Recruits, 1st and 2nd Regiments, Pennsylvania Volunteers, 1847-1848. 1 vol.

Military Pension Accounts and related Papers, ca. 1790-1883. 22 vols.

Militia Accounts, 1809-1864. 53 cartons.

Militia Enrollment Lists and related Records, 1870-1872. 6 boxes.

Revolutionary War Pension File, 1809-1893. 4 boxes.

War of 1812 Militia Accounts and related Papers, 1812-1838. 16 boxes.

War of 1812 Index of Soldiers, n.d. 5 vols.

War of 1812 Pension File, 1866 (1866-1879) - 1896. 59 boxes.

Minutes of the Board of Military Claims, 1864-1869. 1 vol.

Military Claims File and Claims Register and Index, 1862-1905. 42 cartons and 3 vols.

## RECORDS RELATING TO CIVIL WAR BORDER CLAIMS

Minutes of the Board of Appraisers to examine damage to property on the Southern Border, 1863-1864. 1 vol.

Minutes of the Board of Appraisers of Chambersburg War Damages, 1866. 1 vol.

Damage Claims and Miscellaneous Records of awards and payments relating to Chambersburg Damage Claims and the Board of Appraisers of Chambersburg War Damages, 1866-1868. 4 boxes.

Reports, Damage Claims, and Claims Abstracts and Certificates relating to Border Raid Claims and the Commissioners to Assess Damages in the Border Counties, 1869-1879. 59 boxes and 15 vols.

## RECORDS RELATING TO STATE AND COUNTY OFFICES

State Departmental Accounts, 1809-1880, 1895. 9 boxes.

Auctioneers' Accounts, 1809-1839, 1860-1874. 4 boxes.

County Officers' accounts, 1809-1879. 78 boxes.

County Treasurer Certificates and Sureties, 1814-1839. 3 boxes.

## RG-3. Records of the Civil Service Commission

The Civil Service Commission was created in 1939 and activated by the Civil Service Act of 1941 to promote greater efficiency and economy in government by applying merit system methods and principles to State personnel management. Civil Service had come into existence in Pennsylvania

with the passage of the Liquor Control Act in 1933, which required the Liquor Control Board to select personnel under a merit system administered by the Department of Public Instruction. By 1937 two additional personnel agencies had been created to administer merit systems, the Employment Board for the Department of Public Assistance and the Board of Review for the Division of Unemployment Compensation and Employment Service in the Department of Labor and Industry. The boards operated independently until the Civil Service Commission was given the authority to operate a unified program in 1941.

The Civil Service Commission serves as an enforcement, regulatory and investigative body in carrying out the provisions of the Civil Service Act as amended. The Commission recruits and examines job applicants, certifies employment and promotion lists, and hears appeals against actions of appointing authorities.

### *Executive Office*

Minutes and Agenda (rough drafts) of the Civil Service Commission, 1943-1966. 4 boxes.

Records relating to the administration of merit systems by the Civil Service Commission and the Departments of Public Assistance and Labor and Industry, 1926-1966. 1 box.

Appeals File, 1953-1970. 27 cartons.

## RG-4. Records of the Office Of the Comptroller General

The Office of the Comptroller General was created in 1782 to audit, liquidate and adjust Commonwealth accounts. After settlement all public accounts were submitted to the Supreme Executive Council for approval. If satisfied, the Council drew warrants upon the State Treasurer for their payment. In 1785 appeals were allowed to the Supreme Court from the settlement of accounts by the Comptroller General after the settlement had been transmitted to the Supreme Executive Council.

In 1789 the Comptroller General was required to submit for inspection and examination all accounts to be adjusted to the newly created Register General's Office and to take his advice and assistance in settling these accounts. The following year the duties of the two offices were reversed in that all accounts, except those specifically assigned for examination by the State Treasurer, were to be examined and adjusted by the Register General and then submitted to the Comptroller General for his advice and approval. Under specific legislation passed in 1791 all responsibilities not inconsistent with the Constitution of 1790 for the final settlement of ac-

counts, previously assigned to the Supreme Executive Council, were transferred to the Governor. Changes were also made in 1791 in the procedures for adjusting accounts so that the Comptroller General and Register General had to submit accounts to the Governor for final approval where they differed in opinion. Where they agreed, only the balance due on each account had to be certified to the Governor. Though further modifications in the methods of adjusting and settling accounts were made, it was not until 1809 that the Office of the Comptroller General was abolished and its duties transferred to the Auditor General and State Treasurer.

Letters Books, 1782-1786, 1788-1803. 6 vols.

General Correspondence, 1782-1809. 15 boxes.

Letter Book, Accounts, and related Records of the Auditors of Accounts for the State, 1777-1784. 3 boxes and 7 vols.

Boundary Survey Accounts, 1782-1809. 2 boxes.

Commissary Account, 1775-1792. 2 boxes.

Commissioners of Purchases Accounts, 1780-1783. 6 boxes.

County Office Accounts, 1782-1809. 17 boxes.

County Tax Accounts, 1781-1808. 12 boxes.

Court of Admiralty Accounts, 1779-1786. 1 folder.

Delaware River Fortification Accounts, 1775-1798. 1 box.

Depreciation Certificate Accounts, 1781-1792. 11 boxes and 9 vols.

Forfeited Estates Accounts, 1777-1809. 3 boxes.

Funded and Unfunded Debt Accounts, 1790-1809. 3 boxes.

Indian Commissioner Accounts, 1784-1792. 10 folders.

Internal Improvements File, consisting of Accounts and Papers relating to Canal and Navigation Companies, Roads and Turnpikes, River Improvements, Public Buildings, and Bridge Companies, 1777-1809. 3 boxes.

Journals, 1775-1808. 12 vols.

Ledgers, 1775-1786. 2 vols.

Militia Absentee Returns, Philadelphia City, 1777-1791. 14 vols.

Militia Exemption Books, 1801-1809. 6 vols.

Militia Fine Exonerations, 1777-1793. 5 boxes.

Militia Loan Accounts, 1781-1792. 17 vols. and 10 boxes.

Miscellaneous Accounts, including Records of transactions involving the Commonwealth and the United States, 1782-1809. 22 boxes and 3 vols.

New Loan Accounts, 1776-1795. 17 vols. and 17 boxes.

Pierce's Certificate Accounts, consisting of Pay Roll Books, Lists of Soldiers, Ownership Certificates and Miscellaneous Records relating to the issuance of interest bearing certificates to the Pennsylvania Line, ca. 1784-1793. 8 vols. and 1 box.

## PORT OF PHILADELPHIA RECORDS

Bonds and Papers relating to Duties on Negro and Mulatto Slaves, 1720-1788. 1 folder.

Health Office Accounts, 1783-1798. 6 folders.

Lists of Bonds, 1774-1775. 3 vols.

Lists of Bonds Cancelled, 1774-1775. 3 vols.

Miscellaneous Records including Abstracts of Duties and Drawbacks, Coasting Permits, Cargo Manifests, Inventories, and Bills of Lading, 1733-1809. 11 folders and 3 vols.

Register of Drawbacks on Goods Exported, 1785-1786. 1 vol.

Register of Tonnage Duties, 1775-1776, 1784-1789. 10 folders.

Registers of Duties Paid on Imported Goods, 1781-1787. 6 vols.

Registry Statements of Cargo Contents, Duties Paid, and Drawbacks, 1782-1785, 1788. 7 folders.

Wardens of the Port Accounts, 1776-1809. 2 boxes.

Register of Accounts received from the Register General, 1790-1792. 1 vol.

Reports of the Committee of the Assembly on the State of the Public Accounts, 1778-1779. 2 vols.

Return of Officers and Soldiers to whom Patents were not issued, n.d. 1 vol.

Return of Pennsylvania Line entitled to Donation Lands, n.d. 1 vol.

Revolutionary War Associators, Line, Militia, and Navy Accounts, and Miscellaneous Records relating to military service, 1775-1809. 99 boxes.

Revolutionary War Pension File and related Accounts, 1785-1809. 8 boxes and 5 vols.

State Departmental Accounts, 1782-1809. 13 boxes.

State Treasurer Reports, 1790-1809. 4 boxes.

Tax and Exoneration Lists, 1762-1794. 54 boxes.

Warrant Books, 1791-1808. 6 vols.

Warrant Counterparts, 1792-1799, 1806-1808. 6 boxes.

Warrant Registers and Index, 1782-1807. 8 vols.

Warrants, 1778-1809. 16 cartons.

Waste Books and Index, 1781-1788. 4 vols.

Western Expedition (Whiskey Rebellion) Accounts, 1794-1804. 2 boxes.

## RG-5. Records of the Constitutional Conventions And the Council of Censors

Four constitutional conventions have been held since the first convention wrote the Constitution of 1776. These succeeding conventions, convened in 1789, 1837, 1872 and 1967, were held in response to demands for sweeping changes to the existing constitution. Procedures for the convening of constitutional conventions have varied since they were established by the legislatures which issued the convention call. The 1776 and 1789 conventions were held without any prior approval by the general electorate.

The 1776 Provincial Convention was held as a result of a calling by a conference of extra-legal Committees of Correspondence. The Constitution which it produced provided for an elected body known as the Council of Censors to serve as a check on the executive and legislative branches. The Council was to be elected every seven years, and was to convene for a period of one year. The Council was given the authority to censure public officials, order impeachments, recommend the repeal of legislation, and if necessary, call for a convention to amend the Constitution. This machinery for constitutional revision was ignored in 1789 when the General Assembly called for a constitutional convention. All provisions for the Council of Censors were omitted from the Constitution of 1790.

### *Constitutional Convention of 1776*

Minutes, 1776. 1 vol.

### *Council of Censors*

Journals, 1784. 2 vols.

### *Constitutional Convention of 1837-1838*

Journal, 1837-1838. 8 boxes.

Committee Minutes, 1837-1838. 2 vols.

Accounts, 1837-1839. 2 folders.

### *Constitutional Convention of 1873*

Journal, 1873. 1 vol.

### *Constitutional Convention of 1967-1968*

Records of the Convention Committees and Executive Officers including Minutes, Reports, Correspondence and General Files, Photographs, Accounts, Journals, and Miscellaneous Working Papers, 1967-1968. 84 boxes.

## RG-6. Records of the Department Of Forests and Waters

The Department of Forests and Waters was created in 1923 to consolidate the functions of the Department of Forestry, the Water Supply Commission, and the Bureau of Topographic and Geologic Survey. An outgrowth of the Office of Forest Commissioner, established in the Department of Agriculture in 1895, the Department was responsible for the acquisition and management of State forest lands, the development of State parks, the improvement of waterways and the protection of the Commonwealth's water supply, the supervision of flood control projects, and the protection of State and private forest lands. Included within its jurisdiction were several administrative and advisory commissions, such as the Fort Washington Park Commission, the Bushy Run Battlefield Commission, the Valley Forge Park Commission and the Washington Crossing Park Commission. In 1937 the newly created Navigation Commission for the Delaware River and Its Navigable Tributaries was also placed under the Department, where it remained until transferred to the Department of Transportation in 1970. The Department of Forests and Waters was absorbed by the Department of Environmental Resources in 1971.

### *Department of Forestry*

Annual and Monthly Reports of Foresters and Rangers, 1902-1918. 9 cartons.

Letter Press Books, 1902-1912. 75 vols.

Correspondence of Foresters and Rangers, 1901-1921. 12 cartons.

Account Book, 1897-1904. 1 vol.

### *Water Supply Commission*

Minutes of the Water Supply Commission, 1905-1923. 5 vols.

Reports, 1907, 1922, 1 vol. and 1 folder.

Record of Laws and Procedures relating to Water and Water Power Companies, 1919. 1 vol.

Records of Obstructions in Navigable Streams, 1907-1917. 8 vols.

Water Resources Inventory (includes Reports, Correspondence, Photographs, Maps and Blueprints), 1913-1920. 14 cartons.

General Correspondence, 1909-1910, 1914-1923. 3 cartons.

Ledgers, 1905-1923. 9 vols.

Vouchers of Expenditure, 1905-1923. 5 cartons.

### *Water and Power Resources Board*

Minutes of the Water and Power Resources Board, 1923-1968. 7 cartons and 5 vols.

Water Company Charter Books, 1905-1932. 9 vols.

Reports, 1930, 1936, 1942. 1 vol. and 2 folders.

General Correspondence, 1923-1926. 1 carton.

Stream Flow Records, 1926-1928, 1933-1934. 4 vols.

Distribution Sheets, Vouchers of Expenditure, and Miscellaneous Accounts, 1923-1931. 3 cartons.

### *Bureau of Parks*

Minutes of various Park Commissions and the State Park Commission, 1928-1938.  $\frac{1}{2}$  carton.

Reports, 1924-1941.  $\frac{1}{2}$  carton.

General Correspondence, 1922-1941. 9 cartons.

### *Bureau of Forest Management*

Building and Farm Reports, Correspondence, and Miscellaneous Reports relating to Forest Lands, 1920-1930. 1 carton.

### *Bureau of Accounts—Division of Accounts, Executive Office*

Foresters' Ledgers, 1932-1952. 16 vols.

Park Commission Correspondence, 1924-1935.  $2\frac{1}{2}$  cartons.

Monthly Accounting Reports, Budget Statements, Field Audits, and Miscellaneous Accounts, 1923-1932. 3 cartons.

### *Public Relations Office*

Photograph File, ca. 1900-1971. 14 legal drawers and 39 5x7 card drawers.

## **RG-7. Records of the General Assembly**

Legislative power is vested in a General Assembly, which consists of a Senate and House of Representatives. The General Assembly has the authority to enact laws, appropriate funds and levy taxes. Additional powers granted the legislature include the proposal of constitutional amendments, the impeachment of public officials, investigatory authority, and the confirmation of certain executive appointments. The first State General Assembly was a unicameral body established under the Constitution of 1776. It was given vast powers which enabled it to dominate the other two branches of State government. This imbalance was corrected with the adoption of subsequent constitutions, beginning with the Constitution of 1790, which created a bicameral assembly and a popularly elected governor.

### *General Assembly*

(*General Assembly of the Representatives of the Freemen of Pennsylvania*)  
Minute Books, 1779-1781, 1783-1784, 1788. 4 vols.  
Committee Book, 1788. 1 vol.  
Petitions and Miscellaneous Records, 1776-1790. 3 boxes.

### *House of Representatives*

Journals, 1791-1810, 1959-1962, 36 boxes.  
Minute Books, 1797-1798, 1813-1814, 1821-1822, 1856, 1957-1961. 9 vols.  
Committee Books, 1790-1791, 1799-1800, 1804-1805, 1808-1809, 1818-1819. 5 vols.  
Committee Hearings and Testimony, 1965-1974. 38 cartons.  
Oath Book, 1853-1874. 1 vol.  
Record of Action on Bills in House, 1881. 1 vol.  
Septennial Census Returns, 1779-1863. 13 boxes.  
Visitors Register, 1862. 1 vol.  
House File, 1790-1903. 66 boxes.  
Roll Book, 1811-1813. 1 vol.

### *Senate*

Secretary's File, 1922-1923, 1929-1937. 22 boxes.  
Journals, 1818, 1851, 1853, 1955-1956, 1959-1961. 59 boxes and 2 vols.  
Minute Books, 1826-1962. 141 vols.  
Appointment Books, 1881-1915, 1921-1938. 32 vols.  
Appointment File, 1923-1938, 1961. 5 boxes.  
Bills in Place, 1893-1962. 37 vols.  
Catalogue of Books belonging to the Senate, ca. 1812. 1 vol.  
Committee Books, 1810-1850, 1897-1899. 14 vols.  
Compared Bills, 1847-1876. 13 vols.  
Document Requisitions, 1913-1932. 4 vols.  
Ledgers, 1905-1909, 1932. 4 vols.  
Message Books, 1871-1951. 41 vols.  
Newspaper Subscription Record and Payment Books, 1817-1824, 1837, 1847-1849, 1853. 3 vols.  
Oath Books, 1823-1969. 34 vols.  
Petition Books, 1832-1943. 53 vols.  
Postage Accounts, 1876-1921. 13 vols.  
Receipt Books, 1881-1953. 33 vols. and 1 box.  
Record of Action on House Bills, 1879-1962. 45 vols.  
Record of Action on Bills in Senate, 1815-1816, 1844-1959. 82 vols.  
Record of Bills, 1875-1891. 9 vols.  
Resolution Books, 1877-1961. 42 vols.

Senate File, 1823-1970. 310 cartons.  
Speaker's Books, 1853, 1863, 1866. 3 vols.  
Warrant Books, 1877-1899, 1909. 11 vols.

## RG-8. Records of the General Loan Office And State Treasurer

The General Loan Office was first established in 1723 to supervise the issuance of bills of credit secured by mortgages on real estate. Additional issues of paper money were periodically authorized by the Provincial and Revolutionary governments. However, the issuance of new bills of credit by the State governments was forbidden by the United States Constitution. In 1790 the powers of the Trustees of the Loan Office were transferred to the State Treasurer. Another Loan Office was created in 1793, but it was abolished the following year. In 1805 the General Assembly approved legislation which declared all outstanding paper money irredeemable if not presented to the State Treasurer before January of the following year.

Cash Book, 1787-1795. 1 vol.  
Day Books, 1787-1803. 3 vols.  
Index to Loan Office Papers, n.d. 1 vol.  
Journals, 1774-1819. 2 vols.  
Ledgers, 1774-1819. 3 vols.  
Miscellaneous Accounts and related Papers, 1773-1819. 1 box.  
Mortgage Books, 1774-1788. 4 vols.  
Mortgages and related Papers, 1773-1793. 5 boxes.  
Record of Mortgagors, Land Mortgages, and Cash Received, 1786-1787. 1 vol.  
Statement of Balances Due on Mortgages, 1804. 1 vol.  
Waste Books (record of money lent and received), 1774-1819. 2 vols.

## RG-9. Records of the General State Authority

The General State Authority, a separate independent public corporation and governmental instrumentality, was created in 1935 to enable the Commonwealth to circumvent constitutional restrictions on its borrowing capacity. Since the State could not legally take advantage of federal grant and loan offers from the Public Works Administration, the Authority was given the responsibility of negotiating for the funds needed to expand and modernize State facilities. The objective of the Authority was to build new

units and remodel old ones, and then lease them to the State until the end of their amortization period, at which time they would be turned over to the Commonwealth. The General State Authority was abolished in 1945, but the need for additional state facilities led to the creation of another General State Authority in 1949. Though the Department of General Services was created in 1975 to replace the General State Authority and the Department of Property and Supplies, the Authority will continue to function until the outstanding debts from earlier projects are satisfied.

Reports and related Records, 1935-1940. 1 box.

Blueprints and Photographs, 1937-1939. 10 boxes.

## RG-10. Records of the Office of the Governor

The Constitution of 1790 and succeeding constitutions have placed supreme executive power in the Office of the Governor. As the chief executive officer of the Commonwealth, the Governor is responsible for directing and supervising the activities of the administrative departments, boards and commissions under his authority in order to insure the faithful execution of the laws of the Commonwealth. The Governor is the commander-in-chief of the military forces of the State, except when they are called into federal service. Legislative and judicial powers, including the remission of fines, the commutation of sentences, the granting of reprieves and pardons in conjunction with the recommendations of the Board of Pardons, and the right to veto bills of the General Assembly, are vested with the chief executive. The Governor is also responsible for submitting the State budget for consideration by the legislature. Though Senate confirmation is required for some appointments, either directly or indirectly, the Governor controls the appointment of patronage positions within most State administrative agencies. The Governor is elected for a four-year term and may succeed himself for an additional term.

### *Executive Office*

Press Releases, 1937, 1943-1946, 1954-1966, 1969-1970. 15 boxes.

### *Office of the Secretary of Administration*

Executive Directives, 1955-1967. 3 folders.

Executive Orders, 1935-1955, 1970. 14 folders.

Administrative Circulars, 1955-1962. 1 folder.

Memorandums, 1955-1967. 10 folders.

General Correspondence, 1969-1970. 4 folders.

Administrative File, 1954-1966. 18 cartons.  
Joint State Government Commission Records, 1940-1941. 1 box.  
Program Evaluation and Commission on Governmental Reorganization File, 1954-1960. 35 boxes.  
State Government Survey Committee Records, 1951-1953. 2 boxes.<sup>14</sup>

*Council of National Defense and Committee of Public Safety*  
Minutes of the Executive Committee, 1917-1919. 4 vols.  
Minutes of the Philadelphia Advisory Committee, 1918. 1 vol.  
Reports, 1917-1919. 3 vols.  
General Correspondence, 1917-1919. 1 box.  
General File, 1917-1920. 4 boxes.  
Financial Records, 1917-1921. 2 boxes.  
Scrapbooks, 1917-1920. 7 vols.  
News Clippings of the War History Commission (WW I), 1917-1921. 3 boxes.

*Governor's Advisory Council on Alcoholism*

Minutes, 1963-1970. 2 folders.

*Council on the Arts*

Minutes, 1974-1976. 2 boxes.

*State Planning Board*

Minutes and Agenda of the State Planning Board, 1934-1969. 8 cartons.  
Work Progress Administration Coal and Coal Mining Maps, 1934-1936. 3 mfm.  
Photostatic Copy of Ohio-Pennsylvania Boundary Line surveyed in 1881 and Report of Joint Boundary Commission, 1883. 1 vol.

## RG-11. Records of the Department of Health

Charged with the responsibility of protecting the health of the citizens of the Commonwealth, the Department of Health enforces statutes and regulations pertaining to public health matters, and works to insure the prevention and suppression of disease. The Department was created in 1905 to replace the State Board of Health and Vital Statistics which had been established in 1885. Specific agency duties include the areas of drug and narcotics control, maternal and child health programs, dental health, crippled children services, health education, preventive health programs, and comprehensive health planning.

### *Office of the Secretary of Health*

Reports, 1928, 1930. 2 folders.

Legal Opinions, 1920-1965. 15 folders.

General Correspondence, 1939-1955. 4 boxes.

### *Bureau of Sanitary Engineering*

Sanitary Engineer Epidemic Reports, 1904-1919. 4 boxes.

Civil Works Administration Project Reports, 1933-1938. 7 folders.

Reports and Correspondence relating to Floods, 1936-1937. 2 folders.

Sanitary Project Plans and Profiles, ca. 1905-1968. 246 mfm. and 1 card box.

### *Sanitary Water Board*

Minutes of the Sanitary Water Board, 1923-1970. 118 vols.

Case Files, 1953-1964. 14 cartons and 1 box.

## RG-12. Records of the Department of Highways

A State Highway Department was created in 1903 to cooperate with the Commonwealth's political subdivisions in the improvement and maintenance of highways. Initially the Department served as a disbursing agency and was primarily responsible for administering State grants to local communities. Legislation passed in 1911 reorganized the Highway Department, provided for a system of highways to be maintained solely by the State, and for a highway network financed on both the State and local level.

The Department of Highways, as it was officially designated under the Administrative Code of 1923, was given exclusive authority and jurisdiction over State highways, and general supervisory powers over all roads financed in whole or in part by State funds. Though the licensing of motor vehicles had been made a responsibility of the Department, in 1929 this function was transferred to the Department of Revenue. The Department of Highways was abolished in 1970 and replaced by the Department of Transportation.

### *Executive Office*

Annual and Biennial Reports (printed), 1905-1942. 18 vols.

Correspondence and Miscellaneous Records relating primarily to Toll Bridges, 1925-1959. 2 boxes.

Minutes and Agenda of the Delaware Joint Toll Bridge Commission, 1955-1964. 6 cartons.

Minutes, Reports, and General Correspondence of the State Highway and Bridge Authority, 1950, 1954-1965. 2 cartons.

Minutes, Reports, and General Correspondence of the State Planning Board, 1957-1965. 1 carton.

### *Legal Bureau*

Minutes, Reports, and General Correspondence of the Turnpike Commission, 1948, 1952-1967. 18 cartons.

### *Bureau of Construction*

Historical Reference Files of Joseph W. Hunter relating to State Roads, Turnpikes, and the National Road, 1806-1929. 11 boxes.

State Road and Turnpike Maps, 1706-1873. 650 items.

Miscellaneous Records relating to Roads and Turnpikes, 1805-1930. 1 box.

### *Equipment and Inventory Bureau*

Records of Toll Bridge Companies, 1812-1961. 57 boxes and 15 vols.

### *Bureau of Public Information*

Photograph File, ca. 1907-1963. 440 boxes, 2 cartons, 3 flat boxes, and 5 3 x 4 card boxes.

## **RG-13. Records of the Pennsylvania Historical And Museum Commission**

The Pennsylvania Historical and Museum Commission was created in 1945 to consolidate the functions of the Pennsylvania Historical Commission, the State Museum and the State Archives. Charged with the responsibility of preserving the Commonwealth's historic heritage, the Commission administers the State archival program, operates museums and maintains historical sites and properties, assists local historical societies and governmental agencies in all matters regarding historical preservation, conducts research and publication programs to promote Pennsylvania history, and manages the State Records Center. The Commission operates through its Bureau of Archives and History, Bureau of Museums, Bureau of Historic Sites and Properties, and Office of Historic Preservation.

The State Archives was established originally in 1903 as an administrative unit of the State Library and was designated the Division of Public

Records. A State Museum was also created under the State Library in accordance with legislation passed in 1905. As part of a general reorganization in 1919, the State Library was named the State Library and Museum. In 1923 the State Library and Museum was made an administrative unit of the Department of Public Instruction as was the Pennsylvania Historical Commission, which had functioned as an independent commission since its establishment in 1913. Under Public Instruction, the State Library and Museum worked through five sections: the General Library, Law Library, Library Extension, Archives and History, and the State Museum.

### *Office of the Executive Director*

Minutes of the Historical and Museum Commission, 1945-1977. 2 cartons.  
Reports, 1945-1970. 1 carton.  
Administrative and Correspondence Files of the Commission Chairman, 1956-1961. 3 cartons.  
Administrative and Correspondence Files of the Executive Director, 1945-1971. 10 cartons and 1 box.  
Administrative and Correspondence Files of the Comptroller, 1945-1956. 5 cartons.  
Administrative Files of the Public Information Office, 1958-1977. 3 cartons and 2 boxes.

### *Bureau of Archives and History*

Administrative and Correspondence Files of the Bureau Director, 1956-1975. 16 cartons and 1 box.  
Administrative and Correspondence Files of the State Archivist, 1945-1975. 5 cartons.  
Administrative and Correspondence Files of the State Historian and Staff Historians, 1945-1973. 10 cartons and 1 box.  
Administrative and Correspondence Files of the Division of Folklore, 1948-1956. 4 cartons.  
Minutes, Reports, Addresses, Correspondence and related Records of the Pennsylvania Federation of Historical Societies, 1930-1974. 7 cartons.  
Minutes, Reports, Correspondence and related Records of the Pennsylvania Federation of Junior Historians and the Pennsylvania Social Studies Council, 1940-1945, 1954-1976. 6 cartons.  
Reports, Correspondence, and Research File relating to the War History Program, 1938-1947. 36 cartons.  
Minutes, Reports, Correspondence and related Records of the Pennsylvania Historical Association, 1937-1974. 1 carton.

*Division of Public Records*  
*Division of Archives and History*

(Archival unit under the State Library and Department of Public Instruction)

Minutes of the Advisory Commission to the Division of Public Records, 1903, 1909-1912, 1918. 1 folder.

Reports of the Division of Public Records, 1903-1904, 1906-1907, 1912, 1917-1920. 1 folder.

Reports of the Division of Archives and History, 1926-1935. 4 folders.

Report of the Committee on Archival and Historical Activities of the Post-War Planning Committee, 1944. 1 folder.

General Correspondence of the Custodian of the Division of Public Records, 1904-1910. 1 folder.

Reports (printed) of the State Librarian, 1887-1890, 1893-1895, 1899-1918, 1921-1922. 45 vols.

General Correspondence of the State Librarian, 1910-1911, 1917. 1 folder.

Administrative Files and General Correspondence, 1924-1945. 2 cartons.

*Bureau of Museums*

Administrative and Correspondence Files of the Museum Curatorial Staff, 1946-1978. 9 cartons and 3 boxes.

Administrative and Correspondence Files of the Bureau Director, 1956-1972. 3 cartons and 1 box.

Accession Records, 1948-1977. 1 carton.

*State Museum*

(Under State Library and Department of Public Instruction)

Reports of the State Library and Museum, 1927-1930. 2 folders.

Reports of the State Museum, 1926-1931. 4 folders.

Report of the Curator of the State Museum, 1918. 1 folder.

Budget Papers for the State Library and Museum, 1927-1929. 1 folder.

General Correspondence of the Director of the State Library and Museum, 1929-1931. 1 folder.

General Correspondence of the Curator of the State Museum, 1916-1918, 1923. 1 folder.

Administrative Files, 1932-1944. 25 folders.

General Correspondence, 1933, 1935-1941. 5 folders.

Correspondence and related Files of the Museum Staff, 1932-1942. 12 folders.

Accession Books, 1930-1947. 4 vols.

Inventories, 1916-1937. 16 folders.

*Bureau of Historic Sites and Properties*

Administrative Files of the Bureau Director, 1956-1978. 13 cartons.  
Correspondence and Miscellaneous Records relating to the Historical Roadside Marker Program, 1945-1953. 1 box.  
Reports, Correspondence, Blue Prints, and Miscellaneous Records relating to the maintenance of Historical Properties, 1945-1968. 5 cartons and 1 box.

*Pennsylvania Historical Commission*

Minutes of the Pennsylvania Historical Commission, 1927, 1932-1945. 8 folders.  
Index to Historical Commission Minutes for 1932-1945. 1 folder.  
Minutes of the Drake Well Memorial Advisory Board, 1943. 1 folder.  
Reports of the Pennsylvania Historical Commission, 1915, 1918, 1922, 1926, 1931-1934. 2 folders.  
Reports of the Philadelphia Office of the Pennsylvania Historical Commission, 1935-1938. 1 folder.  
Monthly Reports of the Pennsylvania Historical Commission to the Governor, 1938-1939. 1 folder.  
Reports and Miscellaneous Papers relating to the War History Program, 1942-1945. 1 folder.  
*Pennsylvania Notes*, 1937-1938. 1 folder.  
Administrative and Correspondence Files of the Chairman and Executive Secretary of the Pennsylvania Historical Commission, 1927-1945. 15 cartons.  
Administrative and Correspondence Files of the State Historian and Staff Historians, 1937-1945. 6 cartons.  
Administrative and Correspondence Files of the Staff Archaeologist and Anthropologists 1929-1945. 5 cartons and 1 box.  
Reports, Contracts, Correspondence and Miscellaneous Records relating to the Historical Marker Program, 1924-1945. 1 box.  
Administrative and Correspondence Files of the Comptroller, 1942-1945. 3 cartons.  
Records of the W.P.A. Pennsylvania Historical Survey consisting of Administrative Files, Transcripts, Photographs, Inventories of County and Church Archives, Ethnic Survey Records, and other Working Papers relating to Pennsylvania W.P.A. projects, 1933-1942. 98 cartons, 3 boxes, and 1 bundle.

## RG-14. Records of the Department Of Internal Affairs

The Office of Secretary of Internal Affairs was created by the Constitution of 1874. Under the Constitution and early subsequent legislation, the Secretary's Department was assigned all the duties of the Surveyor General, duties involving the supervision of the activities of business organizations and charitable institutions, and responsibility for establishing a Bureau of Industrial Statistics. The Department also included a Bureau of Mines, which was abolished upon the creation of the Department of Mines in 1903.

The Department of Internal Affairs contained four major bureaus, which were transferred to other agencies at the time of its abolition in 1968. The Justice Department received its Bureau of Standard Weights and Measures, while the Bureau of Statistics became part of the Department of Commerce. The Bureau of Topographic and Geologic Survey was initially transferred to the State Planning Board, and later in 1971 to the Department of Environmental Resources. The Bureau of Land Records became part of the Department of Community Affairs, which had also received the Bureau of Municipal Affairs from Internal Affairs in 1967.

### *Office of the Secretary of Internal Affairs*

Letter Press Books, 1875-1876, 1878-1882, 1885-1887, 1897-1906, 1909-1911. 15 vols.

Administrative File, 1964-1969. 7 cartons.

General Correspondence, 1966-1968. 3 boxes.

Register of Letters Received, 1901-1903. 1 vol.

### *Bureau of Statistics*

Annual Reports of Canal and Navigation Companies to the Auditor General and the Department of Internal Affairs, 1859, 1862-1867, 1869, 1871, 1874-1875, 1877-1878, 1880, 1882-1935. 2 cartons.

Annual Reports of Railroad and Street Railway Companies to the Auditor General and the Department of Internal Affairs, 1859-1957. 476 cartons.

Annual Reports of Telegraph and Telephone Companies to the Auditor General and the Department of Internal Affairs, 1869-1875, 1877-1936, 1939-1954. 41 cartons.

Annual Reports of Manufactured Gas Companies, 1931-1936, 1939-1954. 3 cartons.

Annual Reports of Municipal Water Systems, 1931-1934, 1939-1954. 9 cartons.

Annual Reports of Natural Gas Companies, 1931-1936, 1939-1954. 9 cartons.

Annual Reports of Private and Municipal Electric Light, Heat and Power, and Steam Heat Companies, 1931-1937, 1939-1954. 6 cartons.

Annual Reports of Private Water Companies, 1931-1936, 1938-1954. 17 cartons.

Annual Reports of Water, Light, Heat, and Power Companies, 1921-1922, 1925, 1927-1930. 3 cartons.

Annual Reports of Sewer Systems, 1952-1954. 1 carton.

Annual Reports of Municipal Water Authorities, 1949-1954. 1 carton.

Annual Reports of Common Carriers (Motor Vehicle, Electric Railway, and Motor Carriers), 1938, 1954-1955. 1 carton.

Annual Reports of School District Authorities, 1961. 1 folder.

Industrial Summary Forms, 1927-1929. 3 folders.

Census Returns of Manufacturing Industries and Manufactured Products, 1963. 2 cartons.

Registers of Steam Railroads, Street Railways, Canals, Telegraph and Telephone Companies, 1890-1926, 1932-1936. 3 cartons and 1 box.

Record of Marriages (State Board of Health and Vital Statistics), 1885-1889. 4 vols.

Registration Record of Practitioners of Medicine and Surgery (State Board of Health and Vital Statistics), 1881-1889. 1 vol.

#### *Bureau of Topographic and Geologic Survey*

Minutes, Correspondence, Maps, Diaries, and Miscellaneous Records of the Board of Commissioners of the Second Geological Survey, 1874-1896. 3 boxes.

#### *Bureau of Municipal Affairs*

Local Government Annual Financial Reports, 1935, 1940, 1945, 1950, 1955, 1960, 1965. 79 cartons.

### **RG-15. Records of the Department of Justice**

The Department of Justice represents the government in litigation involving the Commonwealth and is responsible for providing legal advice to the Governor and all departments, boards and commissions. The head of the Department and chief law enforcement officer of the State is the Attorney General, whose appointment is first mentioned in the Constitution of 1776. Prior to 1923 his agency was known as the Attorney-General's Department. Included in the Department of Justice is the Board of Pardons, first established in 1874, and the Bureau of Correction, which was created in 1953 to administer the State correctional institutions formerly main-

tained by the Department of Welfare. The Attorney General will become an elected officer in accordance with a constitutional amendment approved in 1978. The first elected Attorney General will assume office in 1981.

### *Office of the Attorney General*

Letter Press Books, 1875-1907. 26 vols.

Ephrata Cloister File (includes Minutes of the Cloister Board of Trustees, 1814-1884, 1887-1924, 1929-1932), 1929-1956. 3 boxes.

### *Bureau of Correction*

State Prisoners Statistical Reports (primarily weekly admissions and discharges), 1953-1962. 13 cartons.

Miscellaneous Printed and Manuscript Reports, 1835, 1916-1953. 3 boxes.

### *Eastern State Penitentiary*

#### PRISON CONSTRUCTION RECORDS

Minutes (includes rough copies) of the Board of Commissioners for the Erection of a State Penitentiary, 1821-1833. 2 vols. and 2 boxes.

Report, 1828. 1 item.

Records relating to the construction of the Eastern State Penitentiary including Land Acquisition Papers, Correspondence, Time and Payroll Records and Accounts, 1821-1839, 1845. 2 boxes.

#### PRISON ADMINISTRATION RECORDS

Minutes of the Board of Inspectors and Board of Trustees of the Eastern State Penitentiary, 1829-1953. 16 vols.

Annual and Special Reports, 1829-1908, 1920-1943. 42 vols.

Warden's Daily Journals, 1829-1877, 1882-1961. 23 vols.

Journal (Third Block), 1855-1869. 1 vol.

Letter Press Books, 1907-1908, 1917-1919. 10 vols.

General Correspondence, 1878-1901. 1 box.

Registers of Visitors, 1829-1854. 1 box.

Testimony taken during Legislative Investigation of the Eastern and Western State Penitentiaries, 1897. 2 boxes.

Index to the Acts of Assembly relating to the Eastern State Penitentiary. 1 vol.

Bill Book, 1853-1857. 1 vol.

County Accounts, 1831-1867, 1869-1870, 1885-1892. 9 folders and 1 vol.

Financial and Statistical Statements, including Reports to the Board of Public Charities, 1882-1904. 2 vols.

Receipt Books, 1830-1863. 4 vols.

## PRISON POPULATION RECORDS

Admission and Discharge Books, 1844-1888. 3 vols.  
Bertillon Hand Books, 1895-1937. 12 vols.  
Commitment Papers, 1841, 1861-1904. 7 boxes.  
Commutation Books, 1865-1918. 13 vols.  
Convict Affidavits, 1835-1839, 1850-1856. 2 vols.  
Convict Reception Registers, 1842-1850, 1857-1861, 1866-1873, 1882-1883, 1885-1886, 1888-1929. 93 vols.  
Descriptive Registers, 1829-1903. 5 vols.  
Discharges, 1830-1858. 2 vols.  
Discharge Description Dockets, 1873-1934. 4 vols.  
Medical Statistical Records, 1883-1900. 3 vols.  
Miscellaneous Descriptive Books, 1829-1842. 3 vols.  
Population Indices, ca. 1900. 2 vols.  
Parole Prisoners Dates of Discharges, ca. 1910-1957. 2 vols.  
Reception Descriptive List, 1879-1884. 1 vol.  
Scrapbooks, 1884-1893, 1908-1917. 2 vols.  
Statistical Books, 1835-1852, 1871-1909, 1911-1913, 1915. 7 vols.  
Time Books, 1889-1913, 1923-1929, 1941-1950. 4 vols.

## *Western State Penitentiary*

### PRISON ADMINISTRATION AND CONSTRUCTION RECORDS

Journal containing Minutes and Reports of the Board of Commissioners to erect the Western State Penitentiary, and Reports of the Inspectors of the Penitentiary, the Warden, and Prison Physician, 1818-1835. 1 vol.  
Minutes of the Board of Inspectors and Board of Trustees of the Western State Penitentiary, 1826-1844, 1846-1931. 13 vols.  
Minutes of the Prison's Institutional Board, 1915-1922. 1 box.  
Minutes of the Board of Inspectors and Trustees acting as a Parole Board, 1910-1930. 2 vols.  
Reports, 1837-1924. 17 vols.  
Warden's Daily Journals, 1869-1875. 3 vols.  
Letter Book, 1837-1859. 1 vol.  
Contract Book, 1837-1856. 1 vol.  
General Correspondence, 1926-1946. 2 folders.  
Testimony taken during investigations conducted by the Board of Inspectors and a Subcommittee of the State Board of Charities, 1889, 1908. 5 folders.  
Appraisals, 1908, 1914. 3 vols.  
Rockview Land Acquisition File, 1911-1921. 2 boxes.

Scrapbooks, 1911-1936. 4 vols.  
Photographs, 1885-1928. 9 folders.  
Visitor Register, 1848-1860. 1 vol.

#### PRISON POPULATION RECORDS

Admission and Discharge Books, 1872-1900. 3 vols.  
Bertillon System of Registration, ca. 1888-1895. 3 vols.  
Commutation Books, 1917-1958. 4 vols.  
Convict Description and Receiving Dockets, 1872-1957. 7 vols.  
Convict Docket, 1826-1859. 1 vol.  
Daily Logs, Reports, and Journals, 1924-1951, 1960. 23 vols.  
Descriptive Books, 1826-1873. 4 vols.  
Descriptive Lists, 1876-1956. 46 vols.  
Descriptive Register, 1826-1876. 1 vol.  
Discharge Description Dockets, 1873-1957. 9 vols.  
Hospital Record Book, 1895-1902. 1 vol.  
Population Indices, ca. 1826-1960. 5 vols.  
Prisoners Paroled and Discharged, 1887-1918. 1 vol.  
Record of County and Federal Prisoners, 1857-1870, 1 vol.  
Record of Parole Violators, 1942-1954. 1 vol.  
Time Ledger, 1917-1967. 1 vol.

*Pennsylvania Industrial Reformatory, Huntingdon* (functioned as State Institution for Defective Delinquents, 1941-1960)

#### PRISON CONSTRUCTION RECORDS

Minutes of the Board of Commissioners for the erection of the Middle Penitentiary, 1878-1888. 1 vol.  
Reports, 1878-1886. 4 folders.  
General Correspondence, 1878-1886. 12 folders.  
Land Acquisition Papers, 1878. 1 folder.  
Accounts, Work Proposals, and related Records, 1878-1888. 1 vol. and 12 folders.

#### PRISON ADMINISTRATION RECORDS

Minutes of the Board of Managers and the Board of Trustees of the Pennsylvania Industrial Reformatory at Huntingdon, 1888-1955. 12 vols.  
Reports, 1889-1950. 10 boxes.  
Journals of the General Superintendent, 1891-1922. 3 vols.  
Letter Press Books, 1879-1880, 1884-1895. 7 vols.  
General Correspondence, 1891-1893, 1907-1917, 1924-1926. 5 folders.

Reports and Testimony relating to investigations made by a Subcommittee of the State Board of Charities and the Board of Trustees, 1890-1896, 1935. 1 box.

Appointments File, 1888-1919. 3½ boxes.

Cash Books, 1905-1906, 1910-1911. 2 vols.

Accounts, 1888-1909, 1918-1920. 8½ boxes.

Scrapbook, 1889-1929. 1 vol.

#### PRISON POPULATION RECORDS

Biographical and Descriptive Registers, 1889-1932. 12 vols.

Record of Men Paroled, 1890-1894, 1909-1913. 2 vols.

Conduct Ledgers, 1889-1898. 3 vols.

Physician's Record of Prisoners, 1889-1911. 10 vols.

Prisoner's Record, 1889-1921. 3 vols.

Record of Maximum Sentences, 1915-1918. 1 vol.

Record of Special Punishments, 1889-1921, 1924-1925, 1931. 12 vols.

Register of Prisoners, 1889-1925. 2 vols.

School Attendance Record, 1935-1936. 1 vol.

School Examination Questions, 1892-1897. 1 vol.

School Offense and Punishment Book, 1936. 1 vol.

*Reformatory Record* (weekly prison publication), 1890-1936. 46 vols.

#### *Pennsylvania Industrial School, Camp Hill*

Minutes of the Board of Trustees of the Pennsylvania Industrial School at Camp Hill, 1945-1954. 2 boxes.

Reports and Administrative Files, 1939-1955. 3 boxes.

#### *Board of Pardons*

Minutes of the Board of Pardons, 1898-1901, 1939-1970. 7 vols.

Letter Press Books, 1874-1883. 5 vols.

Calendars (summaries of each case to be considered), 1893-1894, 1898, 1943-1969. 11 cartons.

Clemency File, 1874-1900, 1906-1907, 1948-1962. 70 cartons and 3 boxes.

Commutation and Parole Books, 1907-1932. 3 vols.

Death Warrants File, 1874-1899, 1912-1952. 21 boxes and 2 vols.

Discharge Books, 1871-1923. 11 vols.

Pardon Books, 1874-1934. 23 vols.

Parole and Respite Books, 1910-1942. 2 vols.

Record of Capital Cases, 1894-1969. 2 vols.

## RG-16. Records of the Department Of Labor and Industry

The Department of Labor and Industry was created in 1913 to enforce the laws of the Commonwealth relating to the welfare and safety of industrial employees. It replaced the Department of Factory Inspection, an outgrowth of the Office of Factory Inspector, which had been established in 1889. The Department administers the laws and programs relating to workmen's compensation, workmen's unemployment insurance, labor relations, mediation, minimum wages for women and minors, conditions of labor, fair employment practices and employment security.

### *Office of the Secretary of Labor and Industry*

Reports and related Records, 1919-1927. 1 box.

Staff Training Bulletins, 1937. 1 folder.

### *Industrial Board*

Minutes of the Industrial Board, 1914-1951. 14 vols.

### *Labor Relations Board*

Legal files, 1937-1968. 18 cartons.

### *Bureau of Mediation*

Labor Disputes Case File, 1938-1943, 1951-1953. 12 boxes.

### *Bureau of Employment Security*

Area Labor Market and Manpower Reports and Newsletters, 1954-1967. 7 cartons.

Motion Pictures (World War II informational films), ca. 1941-1943. 10 reels.

## RG-17. Records of the Bureau of Land Records

The Bureau of Land Records is the modern successor to the Proprietary Land Office, which began functioning in 1682 with the appointment of Captain Thomas Holme as Surveyor General. The agents of the Penn family who were responsible for surveying, receiving purchase money, and issuing grants of land had been collectively known as the Land Office. After the outbreak of the Revolutionary War in 1776, the Land Office ceased to function. Ownership of the Proprietary lands, with a few exceptions, was

transferred in 1779 to the Commonwealth by an act of the General Assembly. In 1781 a State land office was created by the Revolutionary Government, which consisted of a Secretary of the Land Office, a Receiver General and a Surveyor General, who were assigned the records and responsibilities of their Proprietary predecessors of the same title. A Board of Property, similar to one which had functioned under the Penn government, was also created in 1782, to hear and determine cases of controversy arising from the transaction of Land Office business. The Board initially consisted of the President or Vice-President of the Supreme Executive Council, an additional member of the Council, and those officers who made up the Land Office.

In 1809, the offices of Receiver General and Master of Rolls were abolished. Their duties of collecting purchase money and enrolling State laws were assigned respectively to the Secretary of the Land Office and the Secretary of the Commonwealth. The Office of Master of Rolls, which dated back to 1683, had originally been responsible for recording the laws of the Province as well as deeds, mortgages and similar papers. The patent books and land-title papers of the Master of Rolls were transferred in 1809 to the Secretary of the Land Office. In turn, the functions of the Secretary of the Land Office were inherited by the Surveyor General in 1843. The Constitution of 1874 transferred the duties of the Surveyor General and the Land Office to the Secretary of Internal Affairs. The Land Office Bureau, or as it was later designated, the Bureau of Land Records, remained in the Department of Internal Affairs until 1968, when it was assigned to the Department of Community Affairs, where it continues to serve as the depository of original titles and conveyances, and as the custodian of all deeds and instruments relating to real estate owned by the Commonwealth.

The Bureau of Land Records was also the custodian of the records of the Pennsylvania Board of Canal Commissioners, which in 1826 had been authorized to construct and operate a State canal. In 1857 and 1858 the waterways and adjunct railroads of the Pennsylvania Canal were sold by the Commonwealth. The Board of Canal Commissioners was abolished in 1859, and its records transferred first to the Auditor General and later, in 1885, to the Department of Internal Affairs.

Cash Book, 1887-1899. 1 vol.

Journals, 1865-1903. 2 vols.

Ledgers, 1865-1940. 2 vols.

Index to Ledgers. 2 vols.

Purchase Vouchers, 1874-1949. 3 cartons.

Record of Copied Warrants (copies of original warrants dating back to the 1730's), ca. 1913-1933.

*Office of the Secretary of the Land Office*

General Correspondence, 1687, 1713-1853. 21 boxes.  
Day Books, Fee Books, and Journals, 1785-1838. 7 vols.  
Quit Rent Books, 1741-1742, 1757-1776. 2 vols.  
Rent Rolls, 1683-1776. 22 vols. and 2 boxes.  
Transmittals of Warrants, 1789-1809. 2 boxes.  
Unpatented Land Lists, 1820-1837. 5 boxes.  
Unpatented Land Tickets, 1822-1827. 3 boxes.

*Office of the Receiver General of the Land Office*

Day Books, 1793-1794. 6 vols.  
Fee Books, 1801-1808. 3 vols.  
Land Warrant and Patent Receipts. 1781-1809, n.d. 8 cartons.  
Old Purchase Blotters, 1784-1802. 8 vols.  
Certificates of Payment of Purchase Money, 1781-1809. 15 boxes.  
Patent Payment Book, 1790-1792. 1 vol.

*Office of the Surveyor General*

Letter Book, 1762-1764. 1 vol.  
Letter Press Books, 1870-1875. 6 vols.  
Day Books, 1719-1809. 53 vols.  
Fee Books, 1789-1871. 16 vols.  
Journals, 1701-1874. 46 vols.  
Ledgers and Indices, 1701-1874. 76 vols.  
New Castle Survey Notes, 1675-1679. 1 vol.  
Purchase Vouchers, 1784-1874. 56 cartons.  
Warrant Payment Book, 1790-1793. 1 vol.  
Warrant Register Index (warrants issued 1684-1864). 6 boxes.

*Board of Canal Commissioners*

Minutes of the Board of Canal Commissioners, 1825-1859. 12 vols.  
Reports and Resolutions, 1819-1858. 2 boxes.  
General Correspondence, Reports, Surveys and Related Records, 1816-1860. 7 boxes.  
Engineering Records, 1825-1852. 2 boxes.  
Damage Claim Records, 1827-1859. 4 boxes.  
Collectors' and Supervisors' Reports, 1830-1858. 5 boxes.  
Miscellaneous Accounts, 1826-1858. 7 boxes.  
Warrants, 1826-1839. 1 box.  
Map Books, 1810-1881, n.d. 52 vols.  
Accounts and Receipts of the Harrisburg and Pittsburgh Railroad Company, 1840-1845. 1 box.

Reports and Field Notes of the Pennsylvania Canal Company, 1867-1912.  
2 boxes.

Reports and Miscellaneous Records of the Pennsylvania Railroad Company, Canal Department, 1857, 1863, 1865-1867. 1 folder.

### *Delaware Division*

Contracts, 1828-1855. 2 vols.

Damage Claims, 1827-1856. 4 vols.

Reports and Miscellaneous Documents, 1827-1858. 7 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1827-1858. 24 boxes.

### *Columbia and Philadelphia Railroad*

Contracts, 1829-1851. 7 vols.

Damage Claims, 1832-1857. 18 vols.

Reports and Miscellaneous Documents, 1827-1858. 11 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1827-1860. 84 boxes.

### *Eastern Division*

Contracts, 1826-1858. 5 vols.

Damage Claims, 1826-1858. 4 vols.

Reports and Miscellaneous Documents, 1826-1858. 5 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1827-1859. 22 boxes.

### *Juniata Division*

Contracts, 1828-1860. 8 vols.

Damage Claims, 1828-1860. 10 vols.

Reports and Miscellaneous Documents, 1824-1858. 7 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1827-1857. 48 boxes.

### *Allegheny Portage Railroad*

Contracts, 1851-1855. 6 vols.

Damage Claims, 1831-1868. 10 vols.

Reports and Miscellaneous Documents, 1829-1857. 7 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1830-1860. 35 boxes.

### *Western Division*

Contracts, 1826-1859. 9 vols.

Damage Claims, 1826-1859. 7 vols.

Reports and Miscellaneous Documents, 1825-1859. 7 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1826-1857. 24 boxes.

### *Beaver Division*

Contracts, 1831-1834. 2 vols.

Damage Claims, 1829-1843. 2 vols.

Reports and Miscellaneous Documents, 1829-1843. 2 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1831-1846. 4 boxes.

### *Erie Extension Canal*

Contracts, 1836-1847. 7 vols.

Damage Claims, 1836-1847. 8 vols.

Reports and Miscellaneous Documents 1836-1847. 2 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1836-1844. 5 boxes.

### *French Creek Division*

Contracts, 1833-1848. 3 vols.

Damage Claims, 1833-1848. 5 vols.

Reports and Miscellaneous Documents, 1826-1848. 3 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1826-1846. 9 boxes.

### *Susquehanna Division*

Contracts, 1827-1858. 4 vols.

Damage Claims, 1829-1855. 2 vols.

Reports and Miscellaneous Documents, 1828-1858. 4 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1827-1858. 21 boxes.

### *West Branch Division*

Contracts, 1828-1857. 7 vols.

Damage Claims, 1829-1857. 7 vols.

Reports and Miscellaneous Documents, 1829-1857. 4 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1829-1858. 21 boxes.

*North Branch Division*

Contracts, 1828-1858. 12 vols.

Damage Claims, 1828-1858. 6 vols.

Reports and Miscellaneous Documents, 1828-1858. 9 vols.

Check Rolls, Work Estimates, Receipts, and Miscellaneous Accounts, 1828-1854. 18 boxes.

*Gettysburg Railroad*

Contracts, 1833-1836. 1 vol.

Damage Claims, 1833-1836. 1 vol.

Work Estimates, Receipts, and Miscellaneous Accounts, 1836-1847. 2 boxes.

*Wiconisco Canal*

Damage Claims, 1837-1841. 1 vol.

Work Estimates, Receipts, and Miscellaneous Accounts, 1838-1846. 6 folders.

## RG-18. Records of the Loan and Transfer Agent

The Office of Loan and Transfer Agent, created specifically to record and issue State bonds, originated in legislation passed in 1828 authorizing the appointment of the President of the Bank of Pennsylvania, or some other appropriate person, to serve as Commissioner of Loans. In 1830 the duties of the Commissioner were vested in the Bank of Pennsylvania, and in 1835 the Auditor General was required to turn over to the bank all books pertaining to the stock loans of the Commonwealth. It became the responsibility of the bank to keep a record of all transfers and to provide the Auditor General with an annual accounting of bonds and bond-holders. In 1858 the records and functions of the Loan and Transfer Agent were transferred to the Framers' and Mechanics' Bank of Philadelphia. The Philadelphia National Bank absorbed this bank in 1919 and was also designated Loan and Transfer Agent of the Commonwealth. In 1953 every banking institution of the State and every national banking association having its main offices in the State, with a certain combined capital and surplus, was appointed as an additional loan and transfer agent.

Account of State Loans, 1842-1914. 1 vol.  
Letter Book, 1845-1860. 1 vol.  
Letters Received and Memoranda, 1829-1860. 5 boxes.  
Stock Day Books relating primarily to Canal Loans, 1821-1835. 14 vols.  
Stock Ledgers, 1821-1919. 55 vols.  
Registers of Certificates, 1826-1882. 16 vols.  
Lists of Certificates Issued for Interest Due, Loans of 1842, 1843, 1844. 3 vols.  
Acquittance Books for the Funding of Interest Certificates under the Act of April 16, 1845. 6 vols.  
Register of Coupon Bonds, Loan of 1867. 3 vols.  
Interest Acquittance Books, 1829-1912. 244 vols.  
Register of Unclaimed Interest, 1830-1842. 1 vol.  
Accounts of Unclaimed Interest, 1834-1858. 1 folder.  
Lists of Unclaimed Interest, 1835-1858. 4 vols.  
Accounts of Coupons Payable, 1862. 1 vol.  
Coupon Credit Stub Book, 1876-1880. 1 vol.  
Lists of Holders of State Loans, 1821-1881. 33 vols.  
Transfer Books, 1867 and 1881 Loans. 4 vols.  
Transfer Blotters, 1838-1867. 67 vols.  
Record of Certificates issued by the Farmers' and Mechanics' National Bank for Loans of the Commonwealth, 1867-1914. 104 vols.  
Transfer Journals, ca. 1828-1914. 106 vols.  
Lists of Transfers of State Loans, 1842-1872. 81 vols.  
Powers of Attorney and Probate Papers of those who lived outside of the United States, ca. 1830-1914. 22 boxes.  
Account of Certificates, Description of Loans, and Miscellaneous Records relating to the Commissioners of Sinking Fund, ca. 1858-1881. 6 vols.  
Miscellaneous Registers, Accounts, and related Papers, 1817-1913. 28 vols. and 3 cartons.

## RG-19. Records of the Department Of Military Affairs

The Department of Military Affairs is responsible for administering the Pennsylvania National Guard, the State Veterans' Commission, the State Armory Board, the Soldiers' and Sailors' Home at Erie, and various programs relating to veterans' assistance. The head of the Department is the Adjutant General, whose office and duties were first defined in 1793. Prior to the passage of the Administrative Code of 1923, the agency was known

as the Adjutant General's Department. Included in the Department at one time were the State Athletic Commission, which was placed in the Department of Revenue in 1937, and the Pennsylvania Aeronautics Commission, whose functions were transferred to the Department of Transportation in 1970.

### *Office of the Adjutant General*

Minutes and Correspondence of the State Military Board, 1897-1923. 2 vols. and 1 box.

Minutes of the State Armory Board, 1908-1910. 1 vol.

General Correspondence, 1793-1934. 30 boxes.

Brigade Inspector's Returns, 1812-1862. 7 boxes.

Cash Books, 1898-1911. 6 vols.

Commissions File, 1861-1929. 57 boxes.

Day Book, 1839-1842. 1 vol.

Journals (Activity), 1861-1862. 3 folders.

Ledgers, 1824-1841. 2 vols.

Memoranda Books, 1861, 1866-1875. 2 vols.

Mexican War Service Index, 1846-1848. 1 vol.

Militia Enrollment Books for Philadelphia City and County, 1867-1868, 1870-1872. 68 vols.

Orders, 1839-1849, 1861-1868, 1885-1887, 1892, 1918-1921. 2 vols. and 3 boxes.

Records (population) of the Pennsylvania Soldiers' and Sailors' Home, 1864-1883. 5 vols.

Records of the State Arsenal, consisting primarily of Reports and Inventories of Arms, Time and Payroll Books, and Miscellaneous Accounts, 1861-1873, 1883-1906. 6 vols. and 4 folders.

Register of Militia and Volunteers, 1841-1844. 1 vol.

Registers of Visitors at the Depository of State Battle Flags, 1876-1893. 5 vols.

Requisition and Army Record Book, 1840-1844. 1 vol.

Requisition papers, 1850, 1851-1852, 1857-1861. 1 box.

### RECORDS RELATING PRIMARILY TO CIVIL WAR SERVICE

Letter Books, 1861-1865. 2 vols.

Alphabetical List of Names on Pennsylvania Monuments (U.S. Dept. of the Interior). 1 mfm.

Civil War Veterans' Card File, 1861-1866. 309 3x5 card drawers.

Commanders of Pennsylvania Volunteers and Militia (printed), ca. 1862-1863. 6 vols.

Conscientious Objector Depositions, 1862. 2 boxes.

Consolidated Morning Reports, 1861-1865. 44 vols.

Descriptive Books (Regimental and Company), 1861-1865. 5 vols.

Discharge Orders and Letters of Notice of Alien Status of Individuals serving in the Military, 1862-1863. 2 boxes.

Lists of Sick and Wounded Soldiers, Pa. Volunteers, 1861-1864. 5 folders.

Miscellaneous Accounts, 1861-1866. 2 boxes.

Miscellaneous Registers, Rosters, and Lists, 1859-1872. 28 vols. and 32 folders.

Muster Rolls and related Records, 1861-1866. 135 cartons.

Oaths of Commissioners of the Draft, 1862. 1 folder.

Paymaster's Accounts, 1861-1866. 1 box.

Record of Additional Bounty, Arrears of Pay and Bounty, Certificates returned for Collection, and Pensions (State Military Agency), 1867-1870. 1 vol.

Record of Claims for Arrears of Pay and Bounty (State Military Agency), 1864-1869. 4 vols.

Register of Applications for Pensions (State Military Agency), ca. 1864-1868. 1 vol.

Record of Regimental Staff and Company Officers, Pennsylvania Volunteers, 1861-1863. 1 vol.

Records of Applications for Military Positions, Vacancies, Appointments and Resignations, and Commissions Issued, 1861-1865. 7 vols. and 4 boxes.

Records of Drafted Men and Substitutes, including County and Township Draft Lists, Muster and Descriptive Rolls, and Lists of Deserters and Conscientious Objectors, 1862, 1864-1865. 7 boxes.

Registers of Pennsylvania Volunteers, 1861-1865. 16 vols.

Register of Sick and Wounded Soldiers, Pennsylvania Volunteers, ca. 1861-1865. 1 vol.

Substitutes' Depositions, 1862. 2 boxes.

#### RECORDS OF SPANISH AMERICAN WAR SERVICE

Muster Rolls and related Records, 1898. 4 legal drawers.

Roster of Officers Commissioned in the National Guard and mustered into United States Service and Index, 1898. 2 vols.

Spanish American War Veteran's Card File. 1 4x6 card drawer.

Veterans' Compensation File (includes Philippine Occupation Service to 1904). 24 legal drawers.

## RECORDS OF MEXICAN BORDER CAMPAIGN SERVICE

Descriptive Lists of Companies, 1917. 1 box.

Mexican Border Campaign Veterans' Card File, 1916-1917. 7 4x6 card drawers.

Muster Rolls and related Papers, 1916-1917. 4 legal drawers.

## RECORDS RELATING TO WORLD WAR I SERVICE

Card Records of National Naval Volunteers, 1917. 1 3x5 card drawer.

Draft Board Records, consisting primarily of Lists of Persons whose registration cards are in the possession of their Local Board, ca. 1917-1918. 56 letter drawers.

Memorandums, Field Orders, and Operation Instructions, 1918-1919. 1 box.

Muster Rolls, 1917. 2 legal drawers.

Photographs of the 28th Division in France, 1918-1919. 1 box.

World War I Veterans' Compensation File (Compensation Applications and Service Statement Cards). 612 4x6 card drawers and 56 5x8 card drawers.

## RECORDS OF WORLD WAR II SERVICE

Applications for Veterans' Compensation, ca. 1950. 3,082 cartons.

## RECORDS RELATING PRIMARILY TO THE NATIONAL GUARD OF PENNSYLVANIA AND THE PENNSYLVANIA RESERVE MILITIA

Minutes of the Military Board of the First Division of the National Guard of Pennsylvania, 1870-1872. 1 vol.

Minutes of the Military Examining Board of the First Brigade of the National Guard of Pennsylvania, 1890-1902. 1 vol.

Letter Books, 1868-1870, 1898-1912. 5 vols.

Bond Books, 1878-1901. 2 vols.

Company Record Books, 1890-1916. 75 vols.

Day Books, 1883-1902. 2 vols.

Enlistment Records, 1867-1945. 194 cartons and 76 letter drawers.

Field Training Muster and Payrolls, 1873-1912. 28 cu. ft.

General and Special Orders, 1868-1912, 1920-1921, 1923, 1928-1933. 23 vols. and 3 folders.

Ledger, 1910-1914. 1 vol.

Memoranda and related Papers, 1911-1916, 1919-1923. 1 box.

Military Organization and Commission Books, 1866-1929. 14 vols.

Morning Sick Reports, 1901-1911, 1914-1916. 2 folders.

Muster Rolls, 1918-1921. 2 legal drawers.

Muster Rolls, Payrolls, Quarterly Returns and related Papers, ca. 1867-1917. 35 legal drawers.

National Guard Veterans' Card File, ca. 1867-1921. 37 4x6 card drawers.

Records of Summary Courts-Martial, 1901-1919. 2 cartons.

Record of Uniforms Made and Payments, 1898-1907. 1 vol.

Roll Book of Company G, Eighth Regiment NGP, 1879-1885. 1 vol.

### *Transportation and Telegraph Department*

Day Book, 1861-1869. 1 vol.

Journal, 1861-1863, 1866-1867. 1 vol.

Letter Press Book, 1861-1862. 1 vol.

Military Dispatches, 1861-1867. 28 boxes.

Military Dispatches Received, 1861-1862, 1864-1866. 4 vols.

Military Dispatches Sent, 1861-1862, 1864-1866. 5 vols.

Transportation Accounts, 1861-1867. 17 boxes and 1 vol.

Transportation Register, 1861. 1 vol.

Transportation Requisitions, 1861-1867. 12 boxes.

Troop Movement Order Books, 1861. 2 vols.

### *Office of the Quarter-Master General*

Annual Reports (printed) of the Quarter-Master General's office, 1861-1862. 2 vols.

General Correspondence, 1791-1801, 1861-1867. 9 boxes.

Abstracts of Quarter-Masters Supplies Purchased, Received, Issued, and Returned, 1862-1864. 1 vol.

Abstracts of Supplies purchased by Pennsylvania on account of Pennsylvania Troops in United States service, 1861-1862. 2 boxes.

Account Books, 1861-1863. 2 vols.

Accounts, 1794-1808, 1861-1867, n.d. 25 boxes.

Accounts of Goods Purchased for Sick and Wounded Soldiers (includes records of supplies received from U.S. Government), 1862, 1864. 1 vol.

Contract Books, 1861-1862. 2 vols.

Day Books, ca. 1861-1864. 2 vols.

Equipage Returns, 1861-1863. 5 vols.

Ledgers, 1861-1862. 2 vols.

Order Books, 1840-1849, 1866-1871. 2 vols.

Ordinance Book, 1861-1862. 1 vol.

Proposals, Contracts, and Bonds, 1849-1850, 1855, 1858, 1861-1865, n.d. 5 boxes.

Requisitions, 1861-1862. 2 boxes.

Requisitions for Supplies, 1861-1866. 5 vols.

Stationary Abstract Book, 1861-1865. 1 vol.

Warrants, 1861-1863. 2 boxes.

*Office of the Commissary General*

Ledger, 1861. 1 vol.  
Provision Accounts, 1861-1864, n.d. 4 boxes.  
Provision Returns, 1861. 8 boxes.  
Ration Records, 1861. 2 boxes.  
Warrants, 1861-1862. 1 box.

*Office of the Surgeon General*

Annual Reports (printed) of the Surgeon General, 1862-1865. 4 vols.  
General Correspondence, 1861-1866. 21 boxes.  
Accounts, 1861-1866. 4 folders.  
Commissions of Surgeons and Assistant Surgeons, 1862-1865. 2 folders.  
Medical Examination Papers, 1861-1865. 8 boxes.  
Reports of Examination of Candidates for appointment as Medical Officers and related Records, 1861-1865. 1 box.  
Record of Medical Officers, Pa. Volunteers, 1861-1864. 1 vol.  
Register of Surgeons and Assistant Surgeons, 1861-1866. 2 vols.  
Surgeons' Reports, 1861-1864. 1 box.  
Record of Candidates Examined by Pennsylvania State Medical Boards for Appointments as Surgeons and Assistant Surgeons, 1861-1865. 1 vol.  
Record of Candidates Examined by the State Medical Board, 1862. 1 vol.  
Registers of Official Documents Endorsed and Transmitted, 1862-1866. 2 vols.  
Returns of Medical Officers connected with Pennsylvania Regiments, 1861-1864. 1 vol.  
Special Order Book, 1864-1865. 1 vol.

*War History Commission (WWI)*

General File, 1915-1920, 1928. 30 cartons.  
Maps, ca. 1918-1919. 165 items.  
Photographs, 1919. 5 cartons.  
Newspapers and Clippings, 1920-1921. 3 bundles.

**RG-20. Records of the Department  
Of General Services**

The Department of Property and Supplies was created in 1923 to exercise the powers and duties previously assigned to the Board of Commissioners of Public Grounds and Buildings, the Bureau of Information, the Department of Public Printing and Binding, the Division of Documents, the Director of Publications, and several memorial, park and monument

commissions. The Board of Public Grounds and Buildings, originally established in 1885, continued to function within the Department along with the State Art Commission, which was responsible for examining and approving the design and location of public buildings and monuments.

The Department of Property and Supplies was the chief purchasing and distributing agent for the Commonwealth's departments, boards, commissions and related institutions. Included among the services offered to State agencies was the procurement of materials and supplies, the provision of real estate space and facilities, the management of State vehicles, control of the construction, maintenance and protection of buildings and grounds, and the disposal of surplus property. In 1975 Property and Supplies was merged with the General State Authority to form the Department of General Services.

#### *Office of the Secretary of Property and Supplies*

General Correspondence, 1939-1960. 8 cartons.

Miscellaneous Minutes and Reports of the Department and other State Agencies, 1930-1943, 1958. 2 cartons.

Minutes, Reports, General Correspondence, and Press Releases of the General State Authority, 1957-1962. 3 cartons.

Minutes, Reports, and General Correspondence of the State Public School Building Authority, 1957-1962. 1 carton.

#### *Office of the Deputy Secretary of Property and Supplies*

General Correspondence, 1909-1931, 1938-1940, 1957-1960. 6 cartons and 1 box.

Budget Papers, 1929-1937. 6 folders.

Survey of Office Space, 1933. 14 folders.

#### *Board of Commissioners of Public Grounds and Buildings*

Minutes of the Board of Commissioners of Public Grounds and Buildings, 1915-1930. 16 folders.

Report of the Capitol Park Extension Commission, 1920. 1 folder.

General Correspondence, 1902-1905, 1924-1953. 20 folders.

Capitol and Capitol Park Extension Photographs, 1896-1928, 1950. 1 box and 1 map drawer.

Construction Plans and Specifications for Public Buildings and Bridges, 1893-1961. 7 map drawers.

#### *Bureau of Construction (P & S)*

Reports, Correspondence, Photographs, Blueprints, and Miscellaneous Records relating to Works Progress Administration Construction Projects, 1930-1943. 4 cartons and 1 box.

*Bureau of Real Estate and Insurance (P & S)*

General Correspondence, 1929-1967. 3 folders.

Building Demolition Files, 1951-1966. 3 boxes.

## RG-21. Records of the Proprietary Government

William Penn assumed proprietary rights over the Province of Pennsylvania under the Charter granted him in 1681 by King Charles II. Basic charters or frames of government adopted in 1682, 1683, 1696 and 1701 largely determined the organization and administration of the colonial government. The last of these constitutions, the Charter of Privileges, remained in effect until the Revolution. The 1701 Charter provided for a unicameral assembly composed of four members from each county. A Provincial Council, which had exercised powers associated with all three branches of government, no longer functioned as a legislative body. Originally an elective body, the Council continued in existence as an appointed board in an advisory capacity to the Provincial Governor. The Council exercised executive powers in the absence of the Governor.

### *Provincial Council*

Minutes of the Provincial Council, 1682-1775. 20 vols.

Executive Correspondence, 1682-1775. 22 boxes.

Crown Correspondence, 1726-1775. 1 box.

Miscellaneous Papers, 1664-1775. 2 boxes.

Naturalization Lists of the Supreme Court and Courts of Nisi Prius, 1740-1773. 2 vols. and 17 folders.

Registrar's Book of Governor Keith's Court of Chancery, 1720-1736. 1 vol.

### *Secretary and Clerk of the Provincial Council*

General Correspondence, 1700-1772. 11 folders.

Braddock Road Accounts, 1755-1756. 1 vol.

Commissioners of Indian Trade Accounts, 1758-1766. 2 vols.

Governor's Accounts (includes lists of Marriage, Tavern, and Peddlers licenses), 1742-1752, 1759-1763. 4 vols.

Richard Partridge Account, 1740-1751. 1 vol.

Secretary's Account, 1738-1774. 2 vols. and 1 folder.

Indian Trader Licenses, 1765-1771. 1 vol.

Port Physician's Certificates, 1741, 1753-1755. 1 folder.

Provincial Officers Sureties, 1742-1776. 12 folders.

Waste Book, 1702-1708. 1 vol.

## RG-22. Records of the Department of Education

The Office of Superintendent of Public Instruction was established under the Constitution of 1874. It replaced the Office of Superintendent of Common Schools, which had been created in 1857 to assume the duties relating to the administration of public schools originally lodged with the Secretary of the Commonwealth by the Free School Act of 1834. The powers and duties of the Secretary's Department were greatly increased in 1923 when the State Library and Museum, the State Board of Censors, the Public School Employes' Retirement Board, the Pennsylvania Historical Commission, and the various State professional examining boards were made administrative units of Public Instruction.

In keeping with its responsibility for administrating the State's educational policies, the Department of Public Instruction supervised the public school system, distributed State subsidies to school districts, administered teachers' colleges and vocational-education programs, issued licenses for certain professions, and operated the State Library. Several administrative units were eventually separated from the Department. In 1945 the Historical Commission, the Museum and the State Archives were merged to form an independent agency, the Pennsylvania Historical and Museum Commission. The State Board of Censors was abolished in 1956 when the act creating it was declared unconstitutional by the State Supreme Court, and in 1963 the professional examining boards were transferred to the jurisdiction of the Department of State. In 1969 the name of the Department of Public Instruction was changed to the Department of Education.

### *Office of the Superintendent of Public Instruction, State Board of Education, State Council of Education*

Journals of Meetings and Annual Reports of the State Council of Education and the State Board for Vocational Education, 1937-1938, 1941-1961. 16 vols.

Journals of Meetings of the State Council of Education and the State Board for Vocational Education, 1962-1963. 10 folders.

Minutes of the State Board of Education, 1911-1920. 2 vols.

Minutes of the Boards of Trustees of State Colleges and the State University, 1954-1965. 4 cartons.

Minutes, Correspondence, and Miscellaneous Records relating to the investigation of the Department of Public Instruction by the Joint Legislative Committee on Finances, 1932-1934. 2 boxes.

Annual Reports of High Schools, 1898-1919. 17 cartons.

Annual Reports of School Districts, 1897-1919. 16 cartons.

Reports of County Superintendents of Schools, 1948-1954. 2 vols.

Reports and Correspondence relating to Vocational Education and the State Board for Vocational Education, 1914-1959. 3 cartons.

Reports of Degree Granting Institutions to the State Council of Education, 1938. 7 cartons.

Reports of High School Inspections, 1900-1917. 1 carton.

Reports of Higher Institutions of Learning, 1936-1945. 5 vols.

Twenty-Five-Year (1900-1925) Reports of County and District Superintendents, 1925. 1 vol.

Applications for Teaching Certificates, 1866-1922. 22 cartons.

Correspondence of the Post-War Education Committee of the State Council of Education and the Post-War Planning Commission, 1943-1947. 9 folders.

Correspondence, Reports, Working Papers, and Miscellaneous Records relating to the Governor's Committee on Education, 1959-1962. 1 carton.

Departmental Reorganization File, 1952-1966. 1 box.

General Correspondence (includes Miscellaneous Minutes and Reports), 1932-1933, 1935-1964. 12 cartons.

Legal and Financial Papers relating to State Normal Schools, 1910-1925. 1 carton.

Record of City, Borough, or Township Superintendents, 1866-1908. 1 vol.

Record of County Superintendents, 1854-1918. 1 vol.

Record of Examination for Permanent Certificates, 1897-1919. 2 cartons.

Record of Permanent Teaching Certificates, 1868-1908. 2 vols.

Record of State Certificates, College Graduates, 1893-1911. 1 vol.

William Penn Tercentenary Committee Files, 1944-1947. 4 boxes.

*Office of the Comptroller, School Accounting Division*

Annual Financial Reports of School Districts and Joint Boards, 1920-1961 (for every fifth fiscal year). 51 cartons.

*Bureau of School Administration, School Plant Division*

Historic Properties Files, 1931-1945. 4 boxes.

*State Board of Censors (Motion Picture)*

Daily Minutes of the State Board of Censors, 1939-1956. 3 boxes.

Reports, 1925-1951. 3 folders.

Applications for Examination, 1915-1951. 4 boxes.

General Correspondence, 1924-1956. 1 box.

Legal Briefs, Rules and Regulations, and Miscellaneous Records, 1915-1956. 2 boxes.

*State Board of Private Trade Schools* .

Minutes of the State Board of Private Trade Schools, 1949-1967. 1 carton.

*State Board of Private Academic Schools*

Minutes of the State Board of Private Academic Schools, 1949-1969. 1 carton.

## PROFESSIONAL AND OCCUPATIONAL BOARDS

*Medical Council*

Letter Press Books, 1900-1902. 2 vols.

Record of Medical Licenses (Eclectic, Homeopathic, and State Medical Societies), 1894-1911. 19 vols.

Licenses issued on Licenses from other States, 1894-1904. 2 vols.

Record of Certificates accepted in lieu of Preliminary Examination, 1904-1911. 3 vols.

Register of Preliminary Examination, 1896-1911. 1 vol.

*State Board of Medical Education and Licensure*

(Known as Bureau of Medical Education and Licensure prior to 1923)

Minutes of the State Board of Medical Education and Licensure, 1911-1962. 12 vols.

Record of Medical Licenses, 1912-1964. 42 vols.

Licenses issued on Licenses from other States, 1912-1963. 13 vols.

Register of Physicians, 1912-1917 (covers 1870-1917). 3 vols.

Book of Midwives, n.d. 1 vol.

*State Board of Osteopathic Examiners*

Minutes of the State Board of Osteopathic Examiners, 1909-1935. 1 vol.

Record Book of Osteopaths, 1909-1941. 2 vols.

Deceased Osteopath File, ca. 1909-1954. 1 box.

*State Board of Chiropody Examiners*

List of Licenses issued to Chiropodists, 1914-1956. 1 vol.

*State Board of Optometrical Examiners*

(Known as State Board of Optometrical Education, Examination and Licensure prior to 1923)

Record of Optometrical Licenses, 1918-1923. 4 vols.

*State Board of Examiners for Registration of Nurses*

Minutes of the State Board of Examiners for Registration of Nurses, 1909-1963. 19 vols. and 1 folder.

Register Books, 1909-1925. 2 vols.

*State Board of Veterinary Medical Examiners*

Minutes of the State Board of Veterinary Medical Examiners, 1940-1962. 2 vols.

*Dental Council*

Letter Press Book, 1897-1900. 1 vol.

Record of Dental Licenses, 1897-1923. 11 vols.

Licenses issued on Licenses from other states, 1903-1915. 1 vol.

Record of Certificates accepted in lieu of Preliminary Examination, 1900-1911. 3 vols.

Register of Preliminary Examinations, 1899-1911. 1 vol.

*State Dental Council and Examining Board*

Record of Dental Licenses, 1923-1965. 21 vols.

*State Board of Pharmacy*

(State Pharmaceutical Examining Board, 1887-1917;  
Board of Pharmacy, 1917-1923)

Minutes of the State Board of Pharmacy, 1887-1960. 19 vols.

Pharmacist Index, 1887-1967. 3 vols.

Record Book of Examinations, 1953-1962. 2 vols.

Registration Books for Pharmacists, 1887-1963. 5 vols.

Prosecutions Book, 1925-1936. 1 vol.

Cash Books, 1917-1932. 2 vols.

Record of Permits issued to conduct Drug Stores, 1922-1924. 1 vol.

Pharmacy Apprentices' Index, ca. 1929-1965. 1 vol.

Registration Books of Pharmacy Apprentices, ca. 1925-1965. 4 vols.

Questionnaire Index of Pharmacy Apprentices, 1905-1925. 1 folder.

Index of Qualified Assistants, 1887-1941. 2 vols.

Registration Books for Assistant Pharmacists, 1887-1945. 3 vols.

*State Board of Funeral Directors*

(Under Health Department from 1935-1959)

Minutes of the State Board of Funeral Directors, 1895-1963. 15 vols.

Address Book of Branch Offices issued Licenses, 1915 (1915-1936)-1963. 1 vol.

Branch Office Certificate Books, 1915 (1915-1935)-1959. 2 vols.

Cash Receipts and Expenditures, 1924-1935. 1 vol.

*State Board of Examiners of Architects*

Minutes of the State Board of Examiners of Architects, 1919-1962. 14 vols.

Correspondence of the Board Secretary, 1922-1935. 1 folder.

*State Board of Examiners of Public Accountants*

Minutes of the State Board of Examiners of Public Accountants, 1899-1910, 1916-1949. 8 vols.

Applications for CPA Certificates, 1899-1900. 1 folder.

Record of CPA Certificates, 1899-1923. 2 vols.

Register of Certified Public Accountants, 1899-1967. 2 vols.

## RG-23. Records of the Department of Public Welfare

The departments of Public Assistance and Welfare were merged in 1958 to form the Department of Public Welfare. As the primary State agency concerned with the social welfare and financial needs of the citizens of the Commonwealth, the Department of Public Welfare administers a wide range of services which include: public assistance, medical assistance, aid to the handicapped, mental health and retardation programs and institutions, State hospitals, and the licensing and inspection of nursing homes, day-care centers and hospitals.

The department can be traced directly back to the Board of Public Charities, which was created in 1869 to inspect all charitable and correctional institutions in the Commonwealth, and the Board's Committee on Lunacy, which was established in 1883 to examine places for the confinement of the insane. In 1921 the Board of Public Charities and the Committee on Lunacy were abolished, and the Department of Public Welfare was created to coordinate and administer welfare programs. In 1923 the name of the Department of Public Welfare was changed to the Department of Welfare. Supervision over penal and correctional institutions was transferred in 1953 from its Bureau of Penal Affairs to the Department of Justice.

In 1937 the Department of Public Assistance was created to administer a centralized relief program. The State Emergency Relief Board, established in 1932 to handle unemployment relief and work relief, was abolished and its powers and duties, along with those of the Welfare Department's Bureau of Assistance, were transferred to the new agency.

*Office of the Secretary of Public Welfare*

Correspondence relating to Birth Control and Planned Parenthood, 1958-1959. 1 box.  
Speeches, 1955-1962. 2 folders.  
News Releases, 1955-1964. 3 boxes.  
Miscellaneous Manuals, Reports and related Printed Materials, 1934-1937. 1 carton.

*Office of Mental Health*

*Bureau of Community Mental Health Services*

Grant Files, 1950-1964. 14 cartons

*Bureau of Mental Health Services*

Minutes of the Board of Trustees of State Hospitals and Superintendent's Reports, 1958-1963. 2½ boxes and 1 carton.  
Nursing Department Reports, 1959-1967. 2½ boxes.

*Office of the Aging*

Minutes and Correspondence relating to the Governor's Committee on Aging, 1954-1960. 3 cartons.  
Minutes, Reports, Correspondence and Printed Materials relating to the Governor's White House Conference Committee on Aging, 1959-1962. 3 cartons.

*Office of Public Assistance*

Minutes of the County Boards of Assistance, 1965-1966. 3 cartons.

*Department of Welfare*

*Office of the Secretary of Welfare*

Administrative File of the Secretary of Welfare, 1955-1958. 14 cartons.  
Minutes, Reports, Hospital Questionnaires, and Miscellaneous Records of the Institutional Dietary Committee, 1954-1955. 3 boxes.  
Audits of Hospitals and Correctional Institutions, 1923-1949. 35 boxes.

*Bureau of Community Work*

Reports on County Homes, 1921-1935. 6 boxes.  
Reports on County Poor Relief, 1932-1939. 3 boxes.

*Board of Public Charities*

*Committee on Lunacy*

Memorandum Reports (Journal) of the Committee Secretary, 1910-1921. 1 vol.

Letter Press Books, 1896-1919. 17 vols.

Institutional Population Records, ca. 1882-1924. 49 vols. and 18 boxes.

*State Emergency Relief Board*

Minutes of the State Emergency Relief Board, 1932-1937. 2 boxes.

Circular Letters, Memoranda, Bulletins, Manuals, and Miscellaneous Records, 1934-1937. 5 boxes.

*Department of Public Assistance*

Minutes of the State Board of Public Assistance, 1938-1959. 1 carton.

Reports, Memoranda, Circular Letters, Manuals, and Miscellaneous Records, 1933-1959. 5 boxes and 1 carton.

**RG-24. Records of the Office  
Of the Register General**

The Office of the Register General was established in 1789 to serve as a check on the Comptroller General. Initially the Comptroller General was required to submit all public accounts before final settlement to the Register General for his advice and assistance. The duties of these offices were reversed in 1790 when the Register General was given the responsibility for examining and adjusting accounts and then submitting them to the Comptroller General for his approval. In 1809 the Auditor General's office was created to replace and assume the functions of the Register General.

Report of the Register General for 1796. 1 vol.

Letter Books, 1789-1801. 2 vols.

General Correspondence, 1789-1809. 3 boxes.

Accounts Current, 1785-1809. 3 vols.

Continental Certificates exchanged for New Loan, 1789-1790. 1 vol.

Day Books, 1789-1809. 27 vols.

Indentures delivered to the Treasurer, 1793. 1 vol.

Index to the Continental Ledgers. 1 vol.

Index to Folio Numbers in the Journals. 1 vol.

Index to Payments, 1806-1809. 1 vol.

Journals, 1790-1810. 6 vols.

Ledgers, 1789-1793. 4 vols.  
Militia Certificates received from the Receiver General of the Land Office, 1789-1793. 1 vol.  
Miscellaneous Accounts, 1789-1807. 2 vols. and 3 folders.  
Registers of Canceled Depreciation Certificates, n.d. 2 vols.  
Registers of Funded Debt Certificates, 1784-1786, 1789-1793. 4 vols.  
Settlement Registers, 1792-1794, 1806-1809. 2 vols.  
Tavern License Recommendations, 1790-1809. 3 boxes.  
Warrant Books, 1789-1794, 1797-1802. 3 vols.

## RG-25. Records of Special Commissions

The records of temporary independent commissions have been placed in one record group. These commissions were temporary since they were created to perform a specific function and then go out of existence. They were independent in that they were not established as a dependent commission under the purview of an on-going executive department. As can be readily ascertained from their names, these commissions were formed to serve primarily as investigatory or planning bodies, or as vehicles to erect public monuments and promote the official commemoration of historic events.

### COMMEMORATIVE, MONUMENT AND EXPOSITION COMMISSIONS

#### *Board of Commissioners on Gettysburg Monuments*

Letter Books, 1887-1903. 3 vols.  
Contracts, Correspondence, Designs and Affidavits relating to the location and erection of Monuments and Markers, 1886-1903. 4 vols.  
Action on Monuments, 1888-1891. 1 vol.  
Orders for Transportation, 1889. 13 vols.

#### *Board of World's Fair Managers of Pennsylvania (Columbian Exposition)*

Index to Letters, 1891-1894. 2 vols.  
Letter Press Books, 1892-1893. 2 vols.  
Letter Register, 1892-1893. 1 vol.  
Executive Commissioner's Reference Book (Committee personnel), n.d. 1 vol.  
Address Book, n.d. 1 vol.  
Visitor Registers, 1893. 13 vols.

*Camp Curtin Commission*

Dedication Ceremony Booklet, 1922. 1 vol.

*Commission to Supervise the Transfer of Flags from the  
Library and Museum Building to the Cases in the  
Rotunda of the Capitol Building of Certain Flags of  
Pennsylvania Commands*

Correspondence, Accounts, and Rosters or Lists relating to Flags used by State Regiments, ca. 1861-1907. 1 box.

Correspondence, Photographs, Accounts, and Miscellaneous Records relating to the transfer of Flags to the Capitol Building, 1913-1922. 1 box.

*The Cotton States and International Exposition  
Commission of Pennsylvania*

Visitor Registers, 1895-1896. 2 vols.

*Fiftieth Anniversary of the Battle of Gettysburg Commission*

Minutes of the Fiftieth Anniversary of the Battle of Gettysburg Commission, 1909-1914. 2 vols.

Final Commission Report, 1913. 1 vol.

Report of the Commissioner of Health, 1913. 1 folder.

General Correspondence, 1909-1914. 4 vols.

Registers of Participants, 1913. 2 vols.

Cash Book, 1909-1913. 1 vol.

Scrapbooks, 1910-1915. 7 vols.

List of Veterans and others granted Transportation to and from Gettysburg, 1913. 1 vol.

*General George Gordon Meade National Statue Commission*

Program and related Correspondence, 1926-1927. 1 folder.

*Independence Celebration Commission*

Minutes of the Executive Committee of the Independence Celebration Commission, 1922-1923. 1 folder.

Correspondence and Miscellaneous Publications, Plans, and Drawings, 1922-1923. 18 folders.

Scrapbooks, 1922-1923. 2 vols.

*Keystone State Commission of the Pan American Exposition*

Visitor Registers, 1901. 5 vols.

*Louisiana Purchase Exposition Commission*

Record Book containing Commission Minutes, Committee Reports, and Voucher Summaries, 1903-1905. 1 vol.  
Visitor Registers, 1904. 3 vols.

*Mexican War Monument Commission*

Minutes of the Mexican War Monument Commission, 1858-1869. 1 folder.  
Articles of Agreement and Job Specifications, 1867. 2 items.

*Pennsylvania Chickamauga-Chattanooga  
Battlefield Commission*

Correspondence and Miscellaneous Papers, 1901-1903. 1 folder.  
Record Book of Publication Recipients, 1900-1901. 1 vol.  
Rosters of Applications for Transportation (printed), 1897. 4 vols.

*Pennsylvania at Cold Harbor, Virginia, Commission*

Dedication Ceremony Booklet (printed), 1912. 1 vol.

*Pennsylvania Commission to the South Carolina  
Interstate and West Indian Exposition*

Visitor Register, 1902. 1 vol.

*Pennsylvania Constitution Commemoration Committee*

Minutes of the Executive, Regional, and Special Committees, 1937-1938. 2 folders.  
Reports, 1937-1938. 2 folders.  
General Correspondence and Miscellaneous Papers consisting primarily of Speeches, Photographs, Press Releases, News Clippings, Publications, Accounts, and related material, 1935-1938. 23 boxes.

*Pennsylvania State World's Fair Commission*

Minutes of the State World's Fair Commission, 1938-1940. 1 folder.  
Daily Reports and Memoranda, 1939-1940. 1 folder.  
General Correspondence and Miscellaneous Papers including Agreements, Drawings, Press Releases, and Financial Records, 1938-1941. 3 boxes.

*Pennsylvania Three Hundredth Anniversary Commission  
(Swedish Tercentenary)*

Minutes of the Meeting to organize a General Tercentenary Committee (printed), Feb. 23, 1935. 1 vol.

Minutes of the Commission's Executive and Women's Executive Committees, 1937-1938. 1 folder.

General Correspondence and Miscellaneous Papers including Speeches, Press Releases, Photographs, Publications, and Accounts. 13 boxes.

*Sesqui-Centennial Commission of the Commonwealth of Pennsylvania*

Report, 1927. 1 vol.

Correspondence relating to Exhibits, 1926. 3 folders.

*State Board of Centennial Managers*

Minutes of the State Board of Centennial Managers, 1876-1878. 2 vols.

Accounts, 1876-1877. 1 vol.

Visitor Registers, 1876. 2 vols.

*Wayne Monument Commission*

Commission Journal containing Minutes, Notes on Activities, Correspondence, Contracts, and Job Specifications, 1905-1908. 1 vol.

*William Penn Landing Commission*

Minutes of the William Penn Landing Commission, Jan. 2, 1931. 1 folder.

General Correspondence and Miscellaneous Papers, 1929-1933. 7 folders.

*William Penn Tercentenary Committee*

General Correspondence, Miscellaneous Papers and related Committee Publication, 1944-1945. 8 folders.

Scrap Book, 1944. 6 folders.

## INVESTIGATING COMMISSIONS

*Capitol Investigation Commission*

Proceedings, 1907. 4½ boxes.

Reports, 1907. 1½ boxes.

Exhibit Papers, 1897-1907. 4 boxes.

General Correspondence, Photographs, Plans and Blueprints, and Miscellaneous Records, 1903-1911. 4 boxes.

*Commission for the Investigation and Control of the Chestnut Tree Blight Disease in Pennsylvania*

Minutes of the Chestnut Tree Blight Commission, 1911-1914. 5 folders.

Proceedings of the Chestnut Tree Bark Disease Conference, Feb. 20 and 21, 1912. 1 folder.

Reports and Special Studies, 1911-1914. 7 folders.

General Correspondence, 1911-1914. 1 folder.

Accounts, 1911-1914. 2 boxes.

Photographs, n.d. 6 boxes.

*Commission to Devise a Plan for the Segregation,  
Care and Treatment of the Feeble-Minded  
and Epileptic Persons in Pennsylvania*

Letter Press Book. 1911-1915. 1 Vol.

*Commission to Locate the Site of the Frontier  
Forts in Pennsylvania*

Photographs, Maps and Miscellaneous Drawings and Prints used to Illustrate the Commission's 1896 Report. 1 box.

*Governor's Commission on Modern State Government*

Minutes of the Governor's Commission on Modern State Government, 1967-1969. 1 folder.

Reports, Research Notes, Correspondence, Photographs, Financial Records and Miscellaneous Papers, 1967-1969. 5 boxes.

*Joint Legislative Committee on the Revision of the  
Corporation and Revenue Laws of the Commonwealth*

Committee Report and Proceedings, 1909-1910. 1 vol.

*Pennsylvania Abortion Law Commission*

Commission Report, June, 1972. 1 vol.

Transcripts of Public Hearings and related Correspondence and Position Papers, 1972. 3 cartons.

Reference File, 1972. 1 carton.

*State Forestry Commission*

Minutes of the State Forestry Commission, 1888-1889. 1 folder.

Final Commission Report, 1889. 1 folder.

County Commissioners' Reports, 1888. 1 folder.

General Correspondence, 1888. 1 folder.

*State Municipal Commission*

Journal (Minutes) of the State Municipal Commission and its Committees, 1876-1877. 1 vol.

## PLANNING AND OTHER COMMISSIONS

### *Highway and Planning Commission*

Minutes and Agenda of the Highway Planning Commission, 1949-1950. 5  
folders.

Report and related Papers, 1950-1951. 2 folders.

### *Johnstown Flood Relief Commission*

Report (printed) of the Secretary of the Johnstown Flood Relief  
Commission, 1890. 1 vol.

### *Pennsylvania Post-War Planning Commission*

Minutes and Agenda of the Post-War Planning Commission, 1944-1946. 3  
folders.

Reports, Correspondence, and Miscellaneous Papers, 1943-1947. 10  
boxes.

### *Pennsylvania State Commission for the Construction Of a Public Steamboat Landing at the Port of Erie*

Minutes of the Erie Dock Commission, 1907-1909. 2 vols.

General Correspondence, Job Specifications, Blueprint, and (printed)  
Information for Bidders, 1907-1909. 1 box.

## RG-26. Records of the Department of State

The Department of State is headed by the Secretary of the Commonwealth, whose office was established under the Constitution of 1776. The Secretary is the keeper of the Great Seal and the initial custodian for many of the official documents of State government. Election returns, the laws and resolutions of the General Assembly, and proclamations, veto messages and other recorded acts of the Governor, are all filed with the State Department. The Department is also responsible for issuing commissions to appropriate elected and appointed officials; receiving and examining documents relating to the incorporation and regulation of corporations; the regulation of professional boxing and wrestling matches; and the administration of legislation relating to election procedures, professional licensing, and the operation of charitable organizations.

## *Office of the Secretary of the Commonwealth*

Basic Documents of Pennsylvania consisting primarily of Proprietary Charters and Deeds, Indian Deeds, and State Constitutions, 1681-1873. 48 items.

Indian Deed Book, ca. 1815. 1 vol.

Executive Minutes, 1790-1943. 44 vols.

Executive Minutes (Rough Copies), 1790-1919. 110 vols.

Reports of Executive Agencies, 1792-1940. 3 boxes.

Letter Books (includes Rough Copies), 1790-1861. 10 vols.

Legislative Communications, 1790-1843. 8 vols.

Select Federal Communications, 1793-1794. 1 vol.

Militia Letter Book, 1839-1861. 1 vol.

Official Communications, 1852-1856, 1860-1863, 1873-1876, 1879-1895, 1898-1899, 1902-1935. 13 vols.

Executive Correspondence, 1790-1924, 1927-1931, 1934, 1936, 1943, 1947-1951, 1955-1958, 1965-1970. 84 boxes.

Attorney General's Correspondence, 1791-1894. 1 box.

Clemency File, 1790-1873. 68 boxes.

Courts Martial Proceedings, 1790-1859. 3 boxes.

Death Warrants File, 1795-1873. 5 boxes.

Extradition File, 1794-1890, 1906-1914. 33 boxes.

Internal Improvements File, consisting of records relating to Bridge Companies, Canal and Navigation Companies, Public Buildings, Roads and Turnpikes, and River Improvements, 1790-1902. 20 boxes and 1 vol.

Lists of Persons who took the Oath of Allegiance, 1789-1794. 1 folder.

Militia Muster Rolls and Inspection Returns, 1792-1794. 1 box.

Miscellaneous Receipt, Memoranda and Distribution Books, 1790-1901. 22 vols.

Opinions of the Attorney General, 1874-1927. 1 vol.

Orders for the Discharge of Prisoners and Commutation Lists, 1870-1895. 36 boxes.

Pardon Books, 1791-1877. 12 vols.

Record of Arms Contracts, 1797-1815. 1 vol.

Record and Indexes of Births, Deaths, and Marriages, 1852-1854. 6 flat boxes.

Ships Lists of German Passengers, 1727-1744, 1746-1756, 1761, 1763-1775, 1785-1808. 3 boxes and 6 vols.

State Employee Lists, 1923-1926. 1 vol.

Township and Borough List, 1840. 1 vol.

## *Solicitation Act Administration*

Solicitations (Charitable) Registration File, 1924-1961. 54 cartons.

## *Bureau of Elections, Commissions and Legislation*

### LEGISLATIVE RECORDS

Original Laws, 1700-1705, 1709-1773, 1777-1967. 298 boxes, 322 flat boxes, and 181 bundles.

Law Books, 1710-1903. 98 vols.

Unpublished Private Acts, 1847-1874. 20 boxes and 5 flat boxes.

Records of Acts and Resolutions Approved, 1855-1860, 1865-1885. 15 vols.

Record of Bills and Resolutions Received, 1855-1883. 12 vols.

Record of Legislation, 1887-1960. 40 vols.

### APPOINTMENT AND COMMISSION RECORDS

Appointment and Commission (Civil Officers) Books, 1790-1947. 30 vols.

Appointments File (Civil Officers), 1790-1947. 100 boxes.

Election Returns and Appointment Papers of Justices of the Peace and Aldermen, 1965-1968. 5 boxes.

Plank Road and Turnpike Commissions to View and Licenses to Take Tolls, 1840-1877. 4 boxes and 1 vol.

Military Commission Books, 1800-1944. 43 vols.

Militia Commissions File, 1790-1860. 1 box.

### ELECTION RECORDS

County Election Returns (incomplete) for Federal, State, and Local Offices, 1790-1850. 10 boxes.

County Officer Election Returns, 1965-1971. 3 boxes.

Militia Election Returns, 1790-1863. 49 boxes.

Minutes, Journal, and Miscellaneous Papers relating to Presidential Elections and the Electoral College of Pennsylvania, 1792-1889, 1928-1929. 1 box.

Miscellaneous Records relating to the election of State Officers and Constitutional Amendments, 1796-1928. 1 box.

Municipal Election Returns, 1791-1845. 6 folders.

Returns (Poll Books) of Soldiers' Votes, 1861-1865, 1918. 26 boxes.

State and Federal Election Returns, 1963-1972. 14 boxes and 2 bundles.

Nominations, 1892-1971. 75 vols.

Governor's Proclamations, 1791-1966. 15 boxes.

Bonds of State and County Officers, 1790-1808. 4 boxes.

Record of Bonds of State Officials, 1867-1933. 3 vols.

Returns for the Presidential Election of 1884. 2 boxes.

*Corporation Bureau*

Articles of Incorporation, ca. 1810-1978. 26 cartons of 16 mm. cassette rolls of microfilm.

Charter Books, 1812-1875. 8 vols.

Corporation Indices, ca. 1794-1920. 5 vols.

Letters Patent, 1814-1874, 1902-1927. 43 boxes.

Record of Corporations created under Legislation passed 1791-1873. 1 vol.

Record of Letters Patent granted and Miscellaneous Corporate Changes, 1874-1879. 1 vol.

List of Corporate Charters under Acts of 1874, 1881-1883. 1 vol.

*Bureau of Professional and Occupational Affairs*

*Real Estate Commission*

Minutes of the Real Estate Commission, 1966-1969. 3 boxes.

*State Board of Examiners of Public Accountants*

Register of Certified Public Accountants, 1967-1975. 1 vol.

*State Board of Funeral Directors*

Minutes of the State Board of Funeral Directors, 1963-1964. 1 vol.

*State Board of Medical Education and Licensure*

Record of Medical Licenses, 1964-1968. 2 vols.

Licenses issued on Licenses from other States, 1963-1966. 4 vols.

*State Board of Nurse Examiners*

Minutes of the State Board of Nurse Examiners, 1963-1977. 4 boxes.

*State Dental Council and Examining Board*

Record of Dental Licenses, 1965-1973. 5 vols.

**RG-27. Records of Pennsylvania's  
Revolutionary Governments**

The Constitution of 1776 vested limited administrative and executive powers of the government of the Commonwealth in an elected council of twelve members known as the Supreme Executive Council. The primary function of the Council was to oversee the proper execution of the laws of

the State. The Council was composed of one member from Philadelphia and one from each county. A president and vice president of the Council were selected from among the twelve by joint vote of the General Assembly and the Council.

Prior to the formal organization of the Supreme Executive Council in March, 1777, executive and military powers were exercised by the Committee of Safety and the Council of Safety. The Committee of Safety was appointed by resolve of the Provincial Assembly to supervise all military activities and matters relating to the defense of the State. The Committee first met on July 3, 1775, and continued to function until July of the following year, when it was replaced by the Council of Safety. The Council was created by the State Constitutional Convention of 1776 to assume executive responsibilities until the new constitutional government could be organized.

Functioning under the revolutionary governments was the Board of War, Navy Board and a Council of Safety (Second), which had been created in 1777. The Constitution of 1790 provided for a popularly elected governor with expanded executive powers to replace the Supreme Executive Council.

*Committee of Safety, Council of Safety,  
Supreme Executive Council*

Minutes (includes rough copies) of the Committee of Safety, Council of Safety, and Supreme Executive Council, 1775-1790. 36 vols. and 7 folders.

Minutes of the (Second) Council of Safety, 1777. 1 vol. and 1 folder.

Minutes, Correspondence, Petitions, and Accounts of the Board of War, 1777. 1 vol. and 12 folders.

Minutes of the Navy Board, 1777. 2 vols.

Bonds of Marque, 1776-1777. 1 folder.

Register of Letters of Marque, 1778-1782. 1 vol.

Blotter Books, 1789-1790. 1 vol.

Executive Correspondence (includes Correspondence of the Provincial Convention), 1775-1790. 31 boxes.

Letter Books, 1782-1789. 2 vols.

Accounts File, 1775-1790. 4 boxes.

Applications for Passes, ca. 1778-1783. 2 boxes.

Appointment Book, 1777-1790. 1 vol.

Appointments Files (Military and Political), 1775-1790. 6 boxes.

Attendance Book, 1777. 1 vol.

Bankruptcy File, 1785-1790. 2 boxes.

Proceedings of the Pennsylvania Indian Commissioners, 1784-1785. 1 vol.

Clemency File, 1775-1790. 13 boxes.

Forfeited Estates File, 1777-1790. 4 boxes.  
Marriage Bonds, 1784-1786. 9 folders.  
Memoranda Books, 1776-1777, 1780-1787. 2 vols.  
Oaths of Allegiance File, 1777-1778. 3 folders.  
Election Returns File, 1777-1790. 8 boxes.  
Military Returns File, 1777-1790. 2 boxes.  
Receipt Book, 1776-1777. 1 vol.  
Villefranche Map for the Defense of the Delaware, ca. 1778. 1 item.

## RG-28. Records of the Treasury Department

Though the Constitution of 1776 provided for a State Treasurer elected by the General Assembly, this method of selection was changed in 1874 to direct popular election. The early powers and duties of the Treasurer were largely determined by legislation enacted in 1809 and 1811 which defined the roles of the Treasurer and Auditor General relating to the payment and settlement of public money and accounts, abolished the Office of Comptroller General, and required the Treasurer to examine and revise settlements. The Treasury Department is responsible for the receipt and deposit of Commonwealth funds, the investment of certain money and the management of securities under its jurisdiction, the pre-auditing of requisitions, and the payment of State money upon proper authorization.

### *Office of the State Treasurer*

Reports of the Committee of the Assembly on the state of Public Accounts, 1769-1776. 1 vol.  
Letter Books of the Comptroller General and State Treasurer, 1804-1814, 1834-1840, 1843-1859. 4 vols.  
Letter Press Book, 1904. 1 vol.  
General Correspondence, 1776-1922. 4 boxes.  
Abstract of Certificates of Public Debt, 1790-1792. 4 vols.  
Account of Principal and Interest on Continental Certificates delivered by the Comptroller General in September, 1791. 1 vol.  
Accounts (Annual Settlement) of the State Treasurer, 1777-1778, 1780-1781, 1782-1785, 1787-1790. 11 vols.  
Accounts with Tax Collectors, 1785-1834. 1 vol.  
Appropriation Books and Ledgers, 1791-1811, 1841-1852, 1877-1893, 1899-1909. 13 vols.  
Balance Books and related Day Books and Blotters, 1796-1799, 1801-1807, 1810-1830, 1833-1835, 1840-1868, 1870-1895, 1906-1907. 28 vols.  
Bank Ledgers and Indices, 1841-1843, 1845-1907, 1913-1920. 19 vols.

Bank of Pennsylvania Accounts, 1797-1803. 3 vols.  
Bonus Ledgers for Foreign Companies, 1900-1908. 3 vols.  
Bonus Ledger for Limited Partnerships and Associations, 1914-1916. 1 vol.  
Calculation of Interest on Continental Certificates Delivered the Treasurer to 1791. 14 vols.  
Capital Stock Tax Ledgers, 1859-1865, 1876-1900. 8 vols.  
Cash received for Land and Land Office Fees, 1809-1815, 1829-1916. 5 vols.  
Certificates of State ownership of Stock in Turnpike, Bridge, and Navigation Companies, 1809-1833. 6 boxes.  
Chambersburg Loan Accounts, ca. 1871-1872. 2 vols.  
Council of Safety Receipt Books, 1776-1777. 4 vols.  
Coupon Books relating to Loans of 1852 and 1861, 1853-1873. 3 vols.  
Day Books, 1790-1878. 81 vols.  
Delinquent Tax Accounts, 1895-1901. 3 vols.  
Endorsement (Corporation) Index, 1909-1913. 8 vols.  
Fund Books, 1879-1908. 5 vols.  
Gross Receipts and Premiums Tax Accounts, 1877-1921. 2 vols.  
Interest Ledgers, 1898-1926. 5 vols.  
Journals, 1776-1777, 1780-1782, 1801-1809, 1813-1817, 1820-1832, 1867-1873. 10 vols.  
Land Warrant and Patent Receipts, 1809-1885. 34 cartons.  
Ledgers and related Indices, 1763-1924. 77 vols.  
Legislative Receipt Books, 1797-1800, 1845-1909. 36 vols.  
List of Certificates delivered by the Comptroller General, 1784-1785. 1 vol.  
Memoranda of Payments, 1904-1906. 3 vols.  
Miscellaneous Accounts, including Records of Receipts and Disbursements, Debt and Loan Accounts, and Payments made on Warrants, 1775-1914. 44 vols. and 10 boxes.  
Pennsylvania Canal Accounts, 1826-1845. 1 vol.  
Record of Continental Certificates delivered by the Comptroller General, 1777-1792. 1 vol.  
Record of Monthly Payments of "Mothers Pensions," 1913-1917. 2 vols.  
Record of Orders from the Auditors of Accounts, 1780-1782. 1 vol.  
Record of Payments made to School Districts, 1853-1861, 1877-1878. 3 vols.  
Record of State Debt redeemed as per Act of April 1794. 1 vol.  
Record of the State of Taxes of the Counties, 1781-1789. 1 vol.  
Record of Tavern Licenses Recommended and Monies received at the Treasury, 1794-1801. 1 vol.  
Record of Tax on Coal Companies and Index, 1874-1883. 2 vols.

Record of Tax on Tonnage (Coal, Canal, and Railway Companies), 1864-1876. 1 vol.

Registers of Corporate Tax Settlements, 1904-1911. 7 vols.

Report Books (Receipts and Expenditures), 1801-1835. 7 vols.

Revolutionary War Pension List, 1834-1837. 1 vol.

Salary Ledgers and Indices, 1794-1911. 33 vols.

Stock Day Books, Ledgers, and Indices relating primarily to Canal Loans, 1821-1835. 29 vols.

Stub Books, 1831-1882. 6 vols.

Waste Books, 1781-1782. 2 vols.

*Board of Revenue Commissioners*  
(Created under Act of April 29, 1844)

Record of Board Adjudications and Valuations, 1845. 1 vol.

Report, 1848. 1 folder.

Answers to Interrogatories, 1845, 1848, 1854. 2 boxes.

Abstracts of Assessments, Lists of Sheriff's and Orphans' Court Sales and Miscellaneous Papers, 1845, 1847-1848, 1854, 1857, 1860, 1863. 2 boxes.

*Board of Revenue Commissioners*  
(Created under Act of April 30, 1864)

Minutes of the Board of Revenue Commissioners, 1869-1923. 7 vols.

*Board of Finance and Revenue*

Cash Book and Journal, 1924-1933. 1 vol.

Ledger, 1923-1927. 1 vol.

*Board of Public Accounts*

Minutes of the Board of Public Accounts, 1894-1923. 3 vols.

*Commissioners of the Sinking Fund*

Minutes of the Commissioners of the Sinking Fund, 1849-1922. 4 vols.

Balance Book, 1906-1914. 1 vol.

Day Books, 1849-1893. 5 vols.

Ledgers, 1849-1906. 4 vols.

## RG-29. Records of the Pennsylvania Turnpike Commission

The Pennsylvania Turnpike Commission was created in 1937 to construct, finance, operate and maintain a toll road which would connect the Harrisburg and Pittsburgh areas. The original section of the super-highway between Middlesex in Cumberland County and Irwin in Westmoreland County was completed in 1940. This route roughly followed the right-of-way of the South Pennsylvania Railroad, which had abandoned construction of its roadbed in 1885. The South Pennsylvania right-of-way was purchased by the Turnpike Commission, which also enabled it to utilize some of the original grading and tunneling done by the railroad. Construction of the highway was made possible by a grant from the Public Works Administration and the initial purchase of turnpike bonds by the Reconstruction Finance Corporation.

Eventually the Pennsylvania Turnpike was extended to the Delaware River and the Ohio border, and a spur route was completed to Scranton in 1957. Further expansion of the Turnpike became unnecessary with the passage of the Federal Highway Act of 1956, which provided for a system of limited access highways to be funded primarily by the federal government.

### *Office of the Executive Director*

Engineering, Land Acquisition and Financial Records of the South Pennsylvania Railroad Company and Miscellaneous Records relating to the Turnpike right-of-way, 1875, 1881-1909. 44 cartons and 18 bundles.

Tunnel Profiles, Maps, and Miscellaneous Records relating to the construction of the Turnpike, 1935-1941. 1 carton.

## RG-30. Records of the Pennsylvania State Police

The Department of State Police was created in 1905 to help preserve law and order throughout the Commonwealth and to cooperate with and assist local law-enforcement officers in the apprehension of criminals. The State Highway Patrol in the Department of Revenue, which had originally been established in the Department of Highways in 1923 to enforce motor vehicle laws, was merged with the Department in 1937 to become the Pennsylvania Motor Police. The name of the agency was changed to Pennsylvania State Police in 1943. In keeping with its responsibility to assist local police departments, the State Police administer professional training

programs for municipal police, and provide direct assistance to State law-enforcement agencies wishing to utilize the technical, scientific and data resources of the Department.

### *Office of the Commissioner of State Police*

Annual and Biennial Reports, 1906, 1913-1914, 1916-1936, 1942-1944. 1 box.

Bulletins and Circular Letters, 1906-1943. 3 boxes.

General and Special Orders, 1905-1959. 2 boxes.

Index to General Orders, Special Orders, Bulletins, and Circular Letters, 1905-1921. 1 folder.

General Correspondence, 1905-1946. 13 boxes.

Miscellaneous Reports and Printed Material, 1905-1959. 2 boxes.

Statistical Record Book, 1906-1945. 1 vol.

Scrapbooks, 1937-1938, 1946-1953. 10 boxes.

Photographs, ca. 1930's. 3 folders and 1 bundle.

Lists of Requests for Assistance, 1915-1936. 1 box.

Reports and related Records concerning Floods, Snow Storms, and Tornadoes, 1936-1958. 4 boxes.

Records of the Ku Klux Klan, including Correspondence, Bills and Receipts, Enlistment Papers, and Miscellaneous Publications, 1922-1940. 13 boxes.

Records of Special Duty at Gubernatorial Inaugurations, 1915-1959. 3 boxes.

Records of Special Duty involving Visiting Dignitaries, 1936-1960. 3 boxes.

Records of Special Duty and Investigations, 1930-1950. 4 boxes.

Strike Reports, 1922, 1932-1964. 29 boxes.

Troop Reports, 1907-1930. 8 boxes.

### *Fiscal Division*

Bank Book of Captain John C. Groome, 1905-1915. 1 vol.

Cash Books, 1905-1917, 1919-1925, 1937-1945. 9 vols.

Commitment Control Register, 1937-1941. 1 vol.

Equipment Inventory, 1910-1937. 2 vols.

Expenditure and Budget Control Ledgers, 1931-1941. 4 vols.

Expense Ledgers, 1923-1945. 3 vols.

Journal, 1911-1917. 1 vol.

Ledgers, 1905-1917, 1919-1923. 8 vols.

Muster and Payrolls, 1906-1939. 25 boxes.

Payroll Requisitions, 1928-1937. 4 boxes.

Refunds of Expenditures, 1937-1953. 1 box.

Transmittal Records, 1929-1953. 1 box.

Trial Balance Book, 1917-1945. 1 vol.

Voucher Book, 1905-1906. 1 vol.

### *Personnel Division*

Orders, 1936-1952. 1 box.

Descriptive Book of Troopers, 1906-1939. 4 vols.

Personnel Lists, 1912-1929. 1 folder.

Diary and Photographs, ca. 1905-1949. 1 vol. and 1 folder.

### *Quartermaster Division*

Descriptive Book of Police Horses, 1905-1917. 1 vol.

## **RG-31. Records of the Department of Commerce**

The Department of Commerce was created in 1939 to promote the development of business, industry and commerce in the State. Under the original commerce legislation, the Pennsylvania State Publicity Commission was abolished and its function of attracting tourists to the Commonwealth was transferred to the Department, while the State Planning Board was made an administrative board within Commerce, where it remained until 1955. In 1968 the Bureau of Statistics of the Department of Internal Affairs was assigned to the Department along with administrative responsibilities for the newly created Bicentennial Commission.

The Department of Commerce serves industry and various community industrial development organizations by administering and coordinating federal and State aid programs, and by making available pertinent technical and statistical information. Agency urban planning and redevelopment functions were transferred to the Department of Community Affairs in 1966.

### *Office of the Secretary of Commerce*

General Correspondence, 1954-1961, 1963-1965. 12 cartons.

### *State Planning Board*

Aerial Photographs and Index of the 1940 Aerial Survey of Pennsylvania, 1937-1942. 27 cartons and 6 map drawers.

Project Application File of the Post-War Planning Commission, 1945-1951. 1 carton.

### *Vacation and Travel Development Bureau*

Photograph File, 1938-1954. 20 boxes and 12 cartons.

### *Bicentennial Commission*

Commission Member File, 1968-1976. 6 cartons.

Public Relations File, 1972-1977. 18 cartons.

General Correspondence, 1968-1977. 34 cartons.  
State File, 1970-1976. 2 cartons.  
Council of 13 Original States File, 1970-1976. 6 cartons.  
Project File, 1972-1976. 25 cartons.  
County File, 1970-1977. 1 carton.  
American Revolution Bicentennial Administration File, 1973-1976. 7 cartons.  
Special Records File, 1974-1977. 14 cartons and 22 vols.

## RG-32. Records of the Pennsylvania Liquor Control Board

The Pennsylvania Liquor Control Board was created in November, 1933, in anticipation of the repeal of the Eighteenth Amendment to the United States Constitution. The authority of the Board extends to all phases of the traffic in, and use of, alcohol and alcoholic beverages in the Commonwealth. Invested with the broad and sweeping powers, the Liquor Control Board controls the buying and selling of distilled spirits and wine, issues licenses and permits, and enforces the various liquor laws and regulations.

### *Board Secretary*

Administrative Correspondence relating to Board policy and decisions, 1937-1940. 8 boxes.  
Report (conversion of operations to private enterprise), 1973. 1 vol.

### *Bureau of Accounting and Service*

Purchase Orders, 1933-1934. 6 folders.  
Record of Income and Expenditures, 1934-1947. 3 vols.

## RG-33. Records of the Supreme Court

Created in 1722 by act of the Provincial Assembly, the Supreme Court of Pennsylvania was initially required to hold sessions in Philadelphia, and go on circuit for the trial of cases. Though the Proprietary Government was eventually replaced, the Court retained its trial and appellate powers, and under the Constitution of 1776 was also assigned certain chancery responsibilities. The duties of the justices as trial judges were eliminated outside of Philadelphia when the system of circuit courts was permanently abolished in 1834. The Constitution of 1874 removed the Court's remaining specific trial responsibilities for Philadelphia County by providing for the abolition of the Court of Nisi Prius.

Appellate sessions of the Supreme Court were at one time held in several different locations, but now the Court sits only in Philadelphia, Harrisburg and Pittsburgh. In addition to its appellate jurisdiction the Supreme Court has original, but not exclusive, jurisdiction of habeas corpus cases, mandamus or prohibition of courts of inferior jurisdiction, and quo warranto involving any officer of State-wide jurisdiction. As part of its general administrative authority under the Commonwealth's unified judicial system, the Court is responsible for establishing rules governing the practices and conduct of all State courts.

### *Eastern District*

Minutes, Precepts, and Case Files of the Court of Admiralty, 1780-1788. 3 boxes.

Minutes and Writs of the High Court of Errors and Appeals, 1780-1808. 1 vol. and 11 folders.

Minutes, Dockets, Precepts, and Case Files of the Courts of Oyer and Terminer, 1757-1761, 1763, 1765-1776, 1778-1827. 7 boxes and 2 vols.

Minutes of the Supreme Court, Eastern District, 1788, 1793, 1795-1800, 1802, 1804, 1806-1816, 1819-1821, 1824-1952. 50 vols. and 1 box.

Allocation Dockets, 1924-1954. 3 vols.

Appearance and Continuance Dockets, 1740-1953. 143 vols.

Claims Docket, 1779. 1 vol.

Equity Dockets, 1837-1874. 4 vols.

Execution Dockets, 1786-1873. 9 vols.

General Motions and Divorce Docket, 1750-1837 (GM), 1800-1805 (D). 1 vol.

Judgment Dockets (Indices), 1756-1896. 12 vols.

Miscellaneous Dockets (Supreme and Superior Courts), 1876-1922, 1927-1933. 4 vols.

Motion Dockets, 1888-1940. 11 vols.

Northern District Dockets, 1836-1876. 2 vols.

Perpetuation of Testimony Docket, 1781-1801. 1 vol.

Warrant of Attorney Dockets, 1795-1874. 8 vols.

Admission of Attorney Dockets and Papers, 1742-1935, 1885-1955. 10 cartons and 3 vols.

Affidavits of Defence, 1785-1808. 2 cartons.

Amicable Actions, 1782-1809. 1 carton.

Appeal Papers, 1880-1954. 139 cartons.

Appearance Papers, 1858-1879. 18 cartons.

Assignments of Errors, 1819-1826, 1834-1880. 4 cartons.

Bail Papers and Bail Pieces, 1751-1760, 1794-1803, 1812. 10 folders.

Bills of Cost, 1786-1826. 13 folders.

Bills of Exception, 1829-1876. 12 folders.

Capias, 1780-1820. 8 cartons.

Certioraries and Writs of Habeas Corpus, 1753-1775, 1777-1787. 3 cartons.

Claims Papers relating primarily to Forfeited Estates, 1778-1791. 2 cartons.

Common Recoveries, 1761-1824. 1 vol.

Coroner's Inquisitions, 1751, 1768-1790, 1792-1796. 1 carton.

D. S. B. Papers, 1802-1805, 1810-1874. 6 cartons.

Declarations of Intention, 1832-1870, 1873-1875, 1881-1906. 10 vols.

Depositions, 1781-1812, 1819, 1821-1825. 33 folders.

Divorce Papers, 1786-1815. 3 cartons.

Ejectment Index, 1857-1874. 1 vol.

Equity papers, 1836-1875, 1877, 1880. 23 cartons.

Escheat papers, 1796-1822. 1 bundle.

Exceptions to Reports, 1784-1812, 1814. 5 folders.

Executions, 1780-1837, 1839-1875, 15 cartons.

Insolvent Debtor Papers, ca. 1789-1805, 1812-1814. 5 cartons.

Interrogatories, ca. 1787-1827. 2 cartons.

Jury Lists and Jurymen's Excuses, 1798-1838. 18 folders.

Judicial Assignment Registers, 1911-1954. 4 vols.

Narr Papers, 1796-1800, 1803-1807, 1809, 1813-1836, 1845, 1868-1869, 1871-1873. 10 cartons.

Journals, 1895-1898. 2 vols.

Miscellaneous Court Papers, 1745-1921. 6 cartons.

Mandamus and Quo Warrant Proceedings, ca. 1782-1815, 1827-1854. 4 bundles.

Miscellaneous Docket Papers, 1876-1951. 21 cartons.

Index to Naturalization Papers, 1794-1824, 1842-1868. 2 vols.

Naturalization Papers (primarily petitions), 1794-1868. 16 cartons.

Nisi Prius Records, 1764-1775. 1 box.

Opinions, 1842-1949. 43 cartons.

Papers in Attainder (Estates Forfeited by Treason), ca. 1778-1791. 3 folders.

Papers in Partition, 1798-1837. 2 bundles.

Partitions, 1791-1857, 1861-1883. 2 vols.

Petitions for the Extinguishment of Ground Rent, 1833-1859. 1 bundle.

Praecipes, 1836-1857. 19 cartons.

Proceedings in Lunacy, 1793-1818. 2 folders

Registers of Law Students (State Board of Law Examiners), 1903-1929. 2 vols.

Registration Certificates of Law Students (State Board of Law Examiners), 1903-1952. 9 cartons.

Reports (Auditor's, Examiner's and Master's), 1814-1885. 3 cartons.

Revolutionary War Soldiers' Claims and related Papers, 1786-1789. 6 folders.

Rules of Reference and Reports of Referees, 1765-1837. 2 cartons.

Settlement of Accounts Cases, 1776-1804. 1 box.

Sheriff's Deed-Books (includes lists of attorneys admitted 1742-1776, 1778-1809), 1796-1876. 9 vols.

Trial Lists, 1783-1794, 1797-1828. 28 folders.

Writs of Ad Quod Damnum and related papers concerning the Schuylkill and Susquehannah Navigation Company, and the Delaware and Schuylkill Navigation Company, 1792-1795. 1 box.

Writs of Error, 1785-1804, 1828-1861, 1865-1866. 12 cartons.

Writs of Habeas Corpus and Petitions, 1780-1785, 1788-1839, 1843-1863. 1 carton.

Writs of Habeas Corpus for Negro Slaves, 1786-1787. 2 folders.

Writs of Removal, 1787-1788, 1792-1802, 1805, 1809-1812. 3 cartons.

Writs of Valuation of City Lots, 1792-1811. 3 folders.

### *Middle District*

Minutes of the Supreme Court, Lancaster District, 1810-1829. 3 vols.

Minutes of the Supreme Court, Middle District, 1834-1838, 1854-1857, 1859-1936. 8 vols.

Dockets (includes Lancaster and Chambersburg District Dockets), 1800-1961. 31 vols.

Miscellaneous Docket Papers, 1911-1961. 7 boxes.

General Correspondence, 1810-1964. 34 boxes.

Records relating to the Admission and Disciplining of Attorneys and Registration of Law Students (includes lists of Attorneys admitted before the Eastern and Western Districts), 1871-1965. 5 boxes.

Appeal Papers, 1799-1963. 79 boxes.

Assignments of Error, 1820-1852, 1870-1906. 10 boxes.

Lists of Cases for Argument (all Districts including Lancaster and Chambersburg), 1810-1842, 1860-1875, 1937-1943, 1954-1956. 2 boxes.

Memorandum Book, 1833-1837. 1 vol.

Miscellaneous Court Papers, 1848-1964. 6 boxes.

Naturalization Papers of the Chambersburg (Southern) District, 1815-1829. 1 folder.

Opinions, 1810-1965. 25 boxes.

Paper Books and related Records, 1840-1859, 1863, n.d. 6 boxes.

Praecipes for Writ of Error, 1807-1889. 15 boxes.

### *Western District*

Minute Books of the Supreme Court, Western District, 1894-1965. 13 vols.  
Appeal Dockets, 1795-1965. 55 vols.  
Appeal Docket Index, 1795-1857. 1 vol.  
Law Student Registration Docket, 1905-1971. 3 vols.  
Miscellaneous Dockets, 1892-1966. 9 vols.  
Motion Dockets, 1904-1940. 2 vols.  
Naturalization Docket, 1812 (1830-1855) 1867. 1 vol.  
Transferred Cases Dockets, 1904-1969. 6 vols.  
Admission of Attorney Papers, 1886-1959. 5 cartons and 1 box.  
Appeal Papers, 1817-1956. 94 cartons and 1 box.  
Judicial Assignments Registers, 1911-1962. 4 vols.  
Miscellaneous Docket Papers, 1892-1956. 19 cartons.  
Naturalization Papers, 1831, 1840-1841, 1844-1856, 1862, 1867. 1 box and 1 carton.  
Registration Certificates of Law Students (State Board of Law Examiners), 1905-1971. 6 cartons.  
Correspondence and Financial Records of the Prothonotary and Deputy Prothonotary, 1870-1903. 3 boxes.

### **RG-34. Records of the Department Of Community Affairs**

The Department of Community Affairs was created in 1966 to assist local governments and to enable the State to provide important services necessitated by expanding intergovernmental relationships involving all levels of public jurisdiction. Plans relating to the abolition of the Department of Internal Affairs resulted in the transfer in 1967 of its Bureau of Municipal Affairs and in 1968 its Bureau of Land Records to Community Affairs. The Bureau of Land Records serves as the official depository for records of land owned or acquired by the Commonwealth.

Community Affairs is responsible for providing technical and training assistance to local governments, and administering appropriate State and federal aid programs. The Department directs programs in the areas of housing and development, urban renewal, community planning, and recreation and conservation.

#### *Bureau of Community Development*

Community Plans and Studies, 1963-1968. 9 cartons.

## RG-35. Records of the Milk Marketing Board

The Pennsylvania Milk Control Commission was created in 1937 to replace a Milk Control Board established under a temporary control law passed in 1934. The Milk Control Law of 1937 gave the Commission broad powers to regulate and supervise the entire milk industry in the Commonwealth. A 1968 amendment changed the name of the Commission to that of the Milk Marketing Board. The Board is responsible for supervising and regulating all matters involving the production, processing, storage, distribution, and sale of milk and milk products in the Commonwealth.

General Correspondence of the Commission Chairman and Chief Counsel, 1958-1963. 1 carton.

## RG-36. Records of the Legislative Reference Bureau

Legislation passed in 1909 originally provided for a Legislative Reference Bureau to be maintained by the trustees of the Pennsylvania State Library. Though a new bureau independent of the State Library was created in 1921, it remained an agency of the executive branch with a director appointed by the Governor. In 1923 the Bureau was abolished and a new Legislative Reference Bureau was established under the legislature with a director elected by the General Assembly. Though created to serve the members of the legislature, the heads of State agencies, and in some cases private citizens, the basic function of the Legislative Reference Bureau is the drafting of bills and other instruments needed by the General Assembly. The Bureau acts as a legal advisor to the legislature and its members, prepares digests, analyzes bills, compiles and edits the *Pennsylvania Code*, *Pennsylvania Bulletin* and *Pennsylvania Consolidated Statutes*, and oversees publication of the Pamphlet Laws. Under the Commonwealth Documents Law passed in 1968, administrative regulations are not valid until filed with the Bureau.

### *Documents Law Section*

Rules and Regulations issued by State Agencies (originally filed with Department of State), 1931-1969. 7 cartons and 1 box.

Rules and Regulations issued by State Agencies (*Pennsylvania Bulletin Documents*), 1969-1977. 36 cartons.

## RG-37. Records of the Public Utility Commission

The Public Utility Commission was created in 1937 to regulate the intra-state rates and services of public utilities. The Commission replaced the Public Service Commission, which had been charged with that responsibility since its establishment in 1913. Created in 1907 and given powers only in regard to common carriers, the Pennsylvania State Railroad Commission had been the Commonwealth's first public utility regulatory agency. The State Railroad Commission was abolished when the Public Service Commission was given the authority to regulate all public-service companies except those engaged in interstate commerce.

The jurisdiction of the Public Utility Commission extends to gas and oil pipeline transmission, common carriers of passengers or property (train, bus, truck, taxicab, aircraft and ferry), and gas, water, telephone, telegraph, electric, steam and sewerage companies. Utility services provided by municipalities beyond their corporate limits are also subject to Commission regulation.

### *Secretary's Bureau*

Minutes of the Public Service Commission and the Public Utility Commission, 1919-1958. 143 vols.

Annual Report of the State Railroad Commission, 1909. 1 vol.

### *Bureau of Transportation*

Annual Reports of Transportation Utilities, 1939-1967. 40 cartons.

### *Bureau of Rates and Research*

Annual Reports of Non-Transportation Utilities, 1914-1950. 13 cartons.

## RG-38. Records of the Superior Court

Created in 1895 to relieve the Supreme Court of some of its heavy workload, the Superior Court was made a constitutional court in 1968. An intermediate appellate court with only limited original jurisdiction, the Superior Court hears all appeals from the Courts of Common Pleas which are not exclusively assigned to the Supreme or Commonwealth courts. At present, the Court hears cases in Philadelphia, Harrisburg and Pittsburgh.

### *Eastern District*

Minute Books, 1895-1951. 19 vols.

Appearance Dockets, 1895-1954. 55 vols.

Admission of Attorney Dockets, 1895-1948. 2 vols.  
Miscellaneous Dockets, 1921-1939. 2 vols.  
Motion Dockets, 1895-1954. 11 vols.  
Transfer Docket, 1915-1922. 1 vol.  
Admission of Attorney Papers, 1895-1955. 3 cartons.  
Appeal Papers, 1895-1954. 101 cartons.  
Miscellaneous Docket Papers, 1915-1947. 3 cartons.  
Memorandum Docket Papers, ca. 1895-1905. 1 bundle.  
Motion Docket Papers, 1916-1917. 1 bundle.  
Opinions, 1895-1937. 18 cartons.

#### *Scranton District*

Minute Books, 1896-1938. 2 vols.  
Appearance Dockets, 1896-1909, 1920-1952. 8 vols.  
Admission of Attorney Docket, 1896-1925. 1 vol.  
Appeal Papers, 1918-1954. 9 cartons.  
Assignments of Error, 1912-1917. 1 carton.  
Opinions, 1916-1923, 1925-1949. 2 cartons.

#### *Middle District*

Minute Books, 1895-1940. 3 vols.  
Dockets, 1896-1961. 10 vols.  
General Correspondence, 1907-1964. 25 boxes.  
Admission of Attorney Papers, 1895-1965. 2 boxes.  
Appeal Papers, 1896-1964. 63 boxes.  
Assignments of Error, 1896-1919. 7 boxes.  
Opinions, 1896-1923, 1951-1964. 8 boxes.  
Miscellaneous Papers including Procedural Orders, Personnel Appointments, and Amendments to Rules, 1897-1953. 1 box and 4 folders.

#### *Western District*

Minute Books, 1896-1967. 6 vols.  
Appeal Dockets, 1896-1965. 43 vols.  
Miscellaneous Dockets, 1896-1966. 3 vols.  
Transferred Cases Dockets, 1904-1958. 4 vols.  
Appeal Papers, 1896-1965. 81 cartons and 1 box.

## RG-39. Records of the Game Commission

The Game Commission is responsible for enforcing the Commonwealth's game laws relating to the management, protection and preservation of

game, birds and fur-bearing animals. The Commission regulates the hunting and trapping of game, sets bag limits, operates game farms and employs game protectors. Created in 1895 as the Board of Game Commissioners, it was renamed the Pennsylvania Game Commission in 1937.

### *Executive Office*

Minutes of the Board of Game Commissioners and the Game Commission, 1897-1958, 1972-1976. 9 vols. and 1 mfm.

## RG-40. Records of the Department of Insurance

The Insurance Department was created in 1873 to execute the Commonwealth's insurance laws. All powers previously vested with the Auditor General relating to the licensing of insurance agents were assigned to the Department. Legislation passed in 1921 re-established and reorganized the Insurance Department and amended, revised and consolidated existing statutes pertaining to insurance companies. The Department reviews and regulates insurance rates, audits companies, supervises and oversees the incorporation and licensing of companies and agents, and investigates consumer complaints.

### *Bureau of Regulation of Companies*

Annual Statements of Domestic Insurance Companies, 1961-1968. 2713 vols.

## RG-41. Records of the Navigation Commission for The Delaware River and Its Navigable Tributaries

The regulation of shipping on the Delaware River can be traced back to the passage of an act by the Provincial Assembly in 1766 which provided for the appointment of Wardens for the Port of Philadelphia. The Wardens were responsible for issuing pilots licenses and making rules and regulations governing their service. Legislation passed in 1803 provided for a Board of Wardens consisting of a Master Warden and six assistants. This act defined the powers of the Board to grant licenses to pilots, to make rules for their conduct, to decide disputes involving masters of vessels and shipowners, to direct the mooring of vessels and their loading and unloading, and to publish rules and regulations relating to these duties.

The Board of Commissioners of Navigation for the River Delaware was created in 1907 to assume those duties previously assigned to the Wardens

for the Port, and the offices of the Harbor Master and Master Warden. In 1937 the Commissioners of Navigation were replaced by the Navigation Commission for the Delaware River and Its Navigable Tributaries. Originally established in the Department of Forests and Waters, the Navigation Commission was transferred to the Department of Transportation in 1970 and to the Department of Commerce in 1976.

#### POR T OF PHILADELPHIA

Minutes (includes rough copies) of the Wardens of the Port, the Board of Commissioners of Navigation, and the Navigation Commission, 1766-1773, 1783-1970. 63 vols.

Minutes and Reports of the Wardens of the Port, the Board of Commissioners of Navigation, and the Navigation Commission, 1865-1970. 42 boxes.

Minutes, Subscription Book, and Accounts of the Marine Benevolent Committee, 1809. 3 vols.

Letter Books, 1793-1849. 2 vols.

Letter Press Books, 1877-1884, 1887-1909. 11 vols.

General Correspondence, 1944-1949, 1955-1963. 1 box.

Account of Fines and Quarter Pilotage Received by the Collector of Tonnage, 1785-1787. 1 vol.

Accounts, 1763-1957. 28 vols. and 12 folders.

Applications for Pilot Licenses, 1908-1925. 1 box.

Authorizations to Erect Piers, 1852-1864. 1 vol.

Cargo Registers, 1909-1939. 23 vols.

Custom House Book, 1872-1875. 1 vol.

Declarations of British Registry of Vessels, 1727-1729, 1731-1733, 1744-1745, 1761-1764. 1774-1776. 12 vols.

Health Officer's Account of Passenger Entries, 1789-1794. 1 vol.

Health Officer's Register of Passengers' Names, 1792-1794. 1 vol.

Index of Coastal Vessel Arrivals, 1873-1878. 3 vols.

Index of Vessel Arrivals, 1862-1879, 1881-1882, 1884-1890, 1894-1937. 27 vols.

Index of Vessel Clearances, 1862-1863, 1879, 1882-1884, 1892-1894, 1899-1907, 1915. 7 vols.

Log Books, 1912-1942. 7 vols.

Maps, Plans, and Blueprints, 1864-1964. 2 cartons.

Maritime Freight and Vessel Registers, 1905-1907, 1909. 4 vols.

Memoranda Books, 1811-1813, 1836-1860. 2 vols.

Monthly and Annual Tonnage Reports, 1880-1907, 1909-1941. 10 vols.

Photographs, 1917-1936. 1 folder.

Pilot Apprentice Indentures, 1806-1931. 1942. 5 vols.  
Pilot Apprentices' Reports, 1911-1917, 1922-1935. 4 vols.  
Pilot Licenses, 1908-1967. 7 vols.  
Pilot's List of Vessels Taken Inward and Outward, 1956-1958. 1 vol.  
Pilots' Reports, 1793-1974. 42 vols. and 1 folder.  
Pilots' Reports of Accidents and Casualties, 1888-1940. 2 vols.  
Port Captain Reports, 1908-1933. 12 vols.  
Registers of Pilots' Names and Securities, 1783-1791, 1794-1876. 8 vols.  
Registers of Vessel Arrivals, 1879-1956. 53 vols.  
Registers of Vessel Arrivals and Clearances, 1784-1791, 1793-1797, 1802-1840, 1843-1879. 34 vols.  
Registers of Vessel Clearances, 1879-1955. 51 vols.  
Richmond Reports of Vessel Arrivals and Clearances, 1864-1878. 4 vols.  
Scrapbook, 1882-1898. 1 vol.  
Shipping Bonds and Certificates, 1752-1775. 2 boxes.  
Surveys of Damaged Cargoes, 1784, 1786-1790. 4 vols.  
Time Books of Wardens' Attendance, 1784-1802. 3 vols.  
Tonnage Registers, 1784-1789. 6 vols.  
Wharf Licenses, 1864-1951. 5 vols.

### *Pennsylvania Maritime Academy*

Minutes of the Board of Instruction of the Schoolship Annapolis (State Nautical School), 1927-1941. 1 vol.  
Reports and General Correspondence, 1941-1947, 1950. 2½ cartons.  
Admission Book, 1896-1947. 1 vol.  
Logs, 1924-1936, 1942-1943, 1946. 12 vols. and 1 folder.  
Accounts, 1919-1933, 1940-1959. 2 vols. and 2 boxes.  
Photographs and Blueprints, 1919-1928, 1946-1947. 7 folders.  
Yearbooks, 1924, 1926-1935, 1937-1941, 1944-1946. 19 vols.

## RG-42. Records of the Department of Revenue

The Department of Revenue was created in 1927 to serve as the tax settling and general collecting agency of the Commonwealth. The Department administers laws and regulations relating to the collection of taxes, though it does not collect taxes for return to local governments except in certain specific cases.

The Department of Revenue began to function after the passage of the Fiscal Code of 1929, at which time it assumed tax-collection duties previously carried out by the Auditor General, the Treasury Department and other State agencies. The Highway Department's Bureau of Motor Vehicles and State Highway Patrol were transferred to Revenue that same year.

In 1937 the Highway Patrol was removed from the Department and merged with the State Police to form the Pennsylvania Motor Police. The shift of responsibility in this area was completed when legislation passed in 1970 assigned the powers and duties involving traffic safety programs and the registration and licensing of motor vehicles and operators to the Department of Transportation.

*Bureau of Corporation Taxes*

Corporate Ledger Books, 1855-1951. 339 vols.

OE Registry File (records of defunct companies), ca. 1881-1977. 188 cartons.

*Office of the Chief Counsel*

General Correspondence, 1955-1968. 7 cartons.

Legislative File, 1964-1970. 6 cartons.

## RG-43. Records of the Department Of Environmental Resources

Functions relating to the management and protection of the natural resources of the Commonwealth were centralized in the Department of Environmental Resources in 1971. Under the terms of legislation passed in the previous year, the departments of Forests and Waters and Mines and Mineral Industries were then abolished and their powers and duties assigned to Environmental Resources. In addition, specific responsibilities for the protection of environmental resources previously vested in the departments of Agriculture, Health, and Labor and Industry, and the State Planning Board were also transferred to the Department.

*Bureau of Water Quality Management*

Final Report of the Sanitary Water Board, May, 1971. 1 vol.

## RG-44. Records of the Securities Commission

The Securities Commission was created in 1927 to regulate the sale of securities in the Commonwealth. Though originally affiliated with the Department of Banking, the Commission became an independent administrative board in 1975. The Commission administers legislation requiring the registration of securities and the licensing of broker-dealers and investment advisors dealing with securities.

## *Office of the Secretary*

Minutes of the Securities Commission, 1928-1956. 29 vols.

## RG-45. Records of the Department of Mines And Mineral Industries

The Department of Mines was created in 1903 to succeed the Bureau of Mines, which had been established in the Department of Internal Affairs in 1897. The name of the Department was changed in 1956 to Mines and Mineral Industries. In keeping with its primary responsibility of protecting coal miners from unsafe working conditions, the Department enforced the anthracite and bituminous coal mining laws of the Commonwealth, inspected mines and collieries, investigated serious accidents, and supervised the examination and certification of applicants for certain mining jobs. The Department also supervised the restoration of strip-mine areas, promoted research relating to new uses and markets for coal, and published the annual reports of the coal mine inspectors. In 1971 the Department of Mines and Mineral Industries was abolished and its powers and duties transferred to the newly created Department of Environmental Resources.

### *Office of the Secretary of Mines and Mineral Industries*

General Correspondence, 1903-1965. 25 cartons.

Correspondence of Mine Inspectors, Anthracite Division, 1903-1931, 1949, 1951. 4 cartons.

Correspondence of Mine Inspectors, Bituminous Division, 1903-1930, 1936-1939. 1949. 7 cartons.

Annual and Monthly Statistical Mine Reports, 1969-1970. 5 boxes.

Colliery Inspection Registers, 1899-1920. 18 vols.

Mine Disaster File, 1939-1964. 3 cartons.

Registers of Mine Accidents, 1899-1972. 38 vols.

## RG-46. Records of the Valley Forge Park Commission

The Valley Forge Park Commission was created in 1893 to preserve, improve and maintain as a public park the site on which General George Washington's army encamped at Valley Forge during the winter of 1777-1778. The Park Commission operated the State park independently until 1923, when the Commission was placed under the Department of Forests and Waters. In 1971 the Park Commission was transferred to the jurisdiction of the Pennsylvania Historical and Museum Commission. Administrative and operational responsibility for Valley Forge State Park was formally transferred to the federal government in 1977.

Minutes (including Superintendent's Reports) of the Valley Forge Park Commission, 1893-1977. 35 vols.

Annual Reports (printed) of the Valley Forge Park Commission, 1894-1951. 19 vols.

General Correspondence of the Commission and Park Superintendent, 1893-1975. 22 cartons.

## Additional Finding Aids of the Pennsylvania State Archives Published by the Pennsylvania Historical and Museum Commission

*Descriptive List of the Map Collection in the Pennsylvania State Archives*, by Martha L. Simonetti, edited by Donald H. Kent and Harry E. Whipkey (1976).

*Guide to the Manuscript Groups in the Pennsylvania State Archives*, by Harry E. Whipkey (1976).

*The Afro-American in Pennsylvania: A Critical Guide to Sources in the Pennsylvania State Archives*, by David McBride (1979).

*Guide to the Records of Special Commissions in the Pennsylvania State Archives*, by Henry E. Bown (1979).

*Guide to Genealogical Sources at the Pennsylvania State Archives*, by Robert Dructor (1980).

*Preliminary Guide to the Microfilm Collections in the Pennsylvania State Archives*, by Roland M. Baumann and Diane Smith Wallace (1980).

*Guide to the Microfilm of the Records of Pennsylvania's Revolutionary Governments, 1775-1790*, by Roland M. Baumann (1978).

*Guide to the Microfilm of the Miscellaneous Manuscripts of the Revolutionary War Era, 1771-1791*, by Roland M. Baumann (1978).

*Guide to the Microfilm of the Records of the Provincial Council, 1682-1776* (1966).

*Guide to the Microfilm of the Baynton, Wharton, and Morgan Papers* (1967).

*Guide to the Microfilm of the John Nicholson Papers* (1967).

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